




Republic of the Philippines
DEPARTMENT OF FINANCE
Roxas Boulevard Corner Pablo Ocampo, Sr. Street
Manila 1004

REQUEST FOR QUOTATION

Date : July 26, 2023
Purchase Quotation No.: 2023-07-0153

Gentlemen :

Please quote your lowest price on the item listed below, subject to the General Conditions at the back hereof and submit your quotation duly signed by your representative in sealed envelope direct to the Bids and Awards Committee (BAC) Chairperson or thru the authorized canvasser of this Department not later than _____ the time and date of the opening of the sealed quotation.


ALVIN P. DIAZ, Director IV
Central Administration Office

QUANTITY	UNIT	ARTICLE / MERCHANDISE / SPECIFICATION	UNIT PRICE	TOTAL
2	units	ID Maker Machine Type: At least Dual Sided Card Printer General Features: At least Direct-to-card dye-sublimation with Dual-sided and built in card flattener Print Resolution: At least 300x300 dpi for standard color and monochrome At least 300x600 dpi for enhanced color and monochrome At least 300x1200 dpi for enhanced monochrome Memory: At least 32 mb memory (RAM) Printing Speed: At least 200 cards/hour (single side) At least 100 cards/hour (dual side) Ribbon Type: Must be able to support R5F002SAA YMCKO ribbon Yield per Ribbon: Black monochrome: At least 500 per roll Feeder Capacity: At least 100 cards Card type: PVC cards, composite PVC cards Ports/Connectivity: USB 3.0 and Wireless Weight: At least 4kg - 8kg Included Software: Card Presso Software XL Edition Software Features: Internal Database With Photo Connection Yes Browse & Find Records Yes XLS, XLSX, CSV & TXT connection Yes MS Access (Windows only) & SQLite with photo field Yes Search (query) Records Yes OLE Objects & Photo on Database Records Yes ODBC Connection to External Database Yes Compatibility: Linux, Windows and MAC Warranty: 3 Years Parts, Service, On site NOTE: Please include the following required documents upon submission of your proposal for evaluation purposes: 1. Mayor's/Business Permit 2. PhilGEPS Registration Number 3. Income/Business Tax Return Additional required document (to be submitted by the winning bidder before issuance of Purchase Order): 4. Duly notarized Omnibus Sworn Statement (OSS)	P290,000.00	P580,000.00
				P580,000.00

After having carefully read and accepted your General conditions, I/We quote you on the item at prices noted above and bind ourselves to deliver the above articles/merchandise within _____ calendar days from receipt of your valid Purchase Order (PO). The quotation are good only up to _____

Canvassed by:

Supplier :

By :

Tel. No.:

TIN No. :



Republic of the Philippines
DEPARTMENT OF FINANCE
Roxas Boulevard Corner Pablo Ocampo, Sr. Street
Manila 1004

REQUEST FOR QUOTATION

Date :

Purchase Quotation No.: 2023-07-0153

Gentlemen :

Please quote your lowest price on the item listed below, subject to the General Conditions at the back hereof and submit your quotation duly signed by your representative in sealed envelope direct to the Bids and Awards Committee (BAC) Chairperson or thru the authorized canvasser of this Department not later than _____ the time and date of the opening of the sealed quotation.

ALVIN P. DIAZ, Director IV
Central Administration Office

QUANTITY	UNIT	ARTICLE / MERCHANDISE / SPECIFICATION	UNIT PRICE	TOTAL
2	units	ID Maker Machine Type: At least Dual Sided Card Printer General Features: At least Direct-to-card dye-sublimation with Dual-sided and built in card flattener Print Resolution: At least 300x300 dpi for standard color and monochrome At least 300x600 dpi for enhanced color and monochrome At least 300x1200 dpi for enhanced monochrome Memory: At least 32 mb memory (RAM) Printing Speed: At least 200 cards/hour (single side) At least 100 cards/hour (dual side) Ribbon Type: Must be able to support R5F002SAA YMCKO ribbon Yield per Ribbon: Black monochrome: At least 500 per roll Feeder Capacity: At least 100 cards Card type: PVC cards, composite PVC cards Ports/Connectivity: USB 3.0 and Wireless Weight: At least 4kg - 8kg Included Software: Card Presso Software XL Edition Software Features: Internal Database With Photo Connection Yes Browse & Find Records Yes XLS, XLSX, CSV & TXT connection Yes MS Access (Windows only) & SQLite with photo field Yes Search (query) Records Yes OLE Objects & Photo on Database Records Yes ODBC Connection to External Database Yes Compatibility: Linux, Windows and MAC Warranty: 3 Years Parts, Service, On site NOTE: Please include the following required documents upon submission of your proposal for evaluation purposes: 1. Mayor's/Business Permit 2. PhilGEPS Registration Number 3. Income/Business Tax Return Additional required document (to be submitted by the winning bidder before issuance of Purchase Order): 4. Duly notarized Omnibus Sworn Statement (OSS)		

After having carefully read and accepted your General conditions, I/We quote you on the item at prices noted above and bind ourselves to deliver the above articles/merchandise within _____ calendar days from receipt of your valid Purchase Order (PO). The quotation are good only up to _____

Canvassed by:

Supplier :

By :

Tel. No.:

TIN No. :

GENERAL CONDITIONS

1. The bidders are required to submit brochures, literatures, pictures and technical data pertaining to the brand and model of the equipment being offered.
2. The quotation will not be considered unless it is properly signed by the bidder's authorized representative.
3. All prizes quoted herein are valid and binding for a period of sixty (60) days.
4. Bidder shall be responsible for the source of his equipment.
5. Subject to the provisions of the preceeding paragraph, where awardee has accepted a Purchase Order (PO) but fails to deliver the required products within the time called for in the same order, he must return the order accompanied by written explanations within the period of delivery of the merchandise. Thereafter, if the awardee has not completed delivery within the period, the subject PO shall be cancelled and the award shall be withdrawn from that supplier. The DOF shall then purchase the required item from such other sources as it may determine, with the price difference to be charged against the defaulting awardee.
6. The DOF reserves the right to reject any or all quotations, to waive any formality therein or to accept such quotations as may be considered most advantageous to

I. ICT PROJECT SCOPE

The winning bidder must supply and deliver:

Item	Description	Quantity	Unit Cost (VAT inclusive)	Total Cost (VAT inclusive)
1	ID Maker Machine	2	290,000.00	580,000.00
TOTAL		2		580,000.00
TOTAL ABC				580,000.00

II. TECHNICAL SPECIFICATIONS

a. Specification

ID MAKER MACHINE

Type:	At least Dual Sided Card Printer
General Features:	At least Direct-to-card dye-sublimation with Dual-sided, and built in card flattener
Print Resolution:	At least 300x300 dpi for standard color and monochrome
	At least 300x600 dpi for enhanced color and monochrome
	At least 300x1200 dpi for enhanced monochrome
Memory:	At least 32 mb memory (RAM)
Printing Speed:	At least 200 cards/hour (single side)
	At least 100 cards/hour (dual side)
Ribbon Type:	Must be able to support R5F002SAA YMCKO ribbon
Yield per Ribbon:	Black monochrome: At least 500 per roll
Feeder Capacity:	At least 100 cards
Card type:	PVC cards, composite PVC cards
Ports/Connectivity:	USB 3.0 and Wireless
Weight:	At least 4kg - 8kg
Included Software:	Card Presso Software XL Edition
Software Features:	
Internal Database With Photo Connection	Yes
Browse & Find Records	Yes
XLS, XLSX, CSV & TXT connection	Yes
MS Access (Windows only) & SQLite with photo field	Yes
Search (query) Records	Yes

OLE Objects & Photo on Database Records	Yes
ODBC Connection to External Database	Yes
Compatibility:	Linux, Windows and MAC
Warranty:	3 Years Parts, Service, On site

b. Manpower Requirement
Not Applicable
c. Inspection and Test Requirement

1. The supplier must have an actual product demonstration of the following during end-user's evaluation:
 - Functionality testing
 - Performance evaluation
 - Durability and reliability
 - Compatibility
 - Output Quality
 - Card Presso Software XL Edition should be tested for compatibility on the database application (MS SQL SERVER 2019)
2. Specifications: The Unit must meet the specifications required by the DOF.
3. Any issues found during testing or inspection will be promptly addressed by the supplier.

d. Support Service Requirements
Not Applicable
e. Special Conditions of the Contract

Manufacturer must have an "After-Sales Service/Parts Program," and/or authorized Dealer/Distributor must have access to the manufacturer's "After-Sales Service/Parts Program," whichever is applicable.

- a. Response time – within four (4) hours from receipt of complaint if complaint is received in the morning. If a complaint is received in

	<p>the afternoon (during office hours), response should not be later than 12:00 noon, the next day.</p> <p>b. Equipment Repair – on-site repair should be done after the (4) hours response time. Service equipment should be provided if affected equipment needs an off-site repair or waiting time for repair is more than a week (i.e. supplier is still waiting for the arrival of the replacement part/s). These service units should be of similar or higher specifications and performance.</p>
f. Warranty and After Sales Requirements	
	<p>a. Three Years Warranty on Parts and Services</p> <p>b. Immediate replacement of the equipment and/or its parts free of charge if found defective under normal and proper use.</p> <p>c. Immediate replacement of the whole unit if any part of the unit becomes defective three (3) times within the warranty period.</p>
g. Required Standards	
	<p>a. The bidder/supplier must be a distributor, reseller or partner authorized by the original manufacturer. The bidder/supplier shall submit, as part of the Post-Qualification Documents, a Certification from said original manufacturer.</p>
h. Existing Systems/Hardware/Software	
	<i>Software: Card Presso XS Edition</i>
i. Drawings, Plans or Other Necessary Requirements	
	<i>Not Applicable</i>

III. SCHEDULE OF REQUIREMENTS

Milestone No.	Description	Total Quantity	Delivery (Weeks/Months)
1	ID Maker Machine	2	45 Calendar days upon receipt of NTP

IV. PAYMENT TERMS

The DOF shall pay the service provider on a one-time basis upon delivery completion.

V. MUTUAL AGREEMENT AND NON-DISCLOSURE AGREEMENT

Shall follow the DOF template on the mutual agreement and non-disclosure agreement, as follows:

- A. In the herein referred Agreement, "Confidential Information" shall include any and all material information disclosed by any Disclosing Party or Third-Party source, directly or indirectly, whether the same be done orally, electronically or in writing, or by inspection of tangible or intangible objects, including but not limited to information concerning or related to business, operations, or result of operations, assets and affairs of a Disclosing Party, financial and accounting information, budgets, projections, forecasts, business plans, operating methods, business strategies, product and service information, designs, processes, plans, market strategies, employees lists, quality control and test methods and data, costs and pricing, existing projects, source codes, software documentation, marketing, and sales data and plans, product applications and similar information. Confidential Information shall also include information gained from discussions and meetings between the Disclosing Party and any Third Party, whether or not the presence of the Receiving Party is indispensable in the said discussion or meeting.
- B. Confidential Information need not be marked as such and is defined as any and all technical, business financial, and other information belonging to either party, including but not limited to products, descriptions, drawings, bills of material, assembly drawings, compositions, business plans, financial information, trade secrets, know-how, techniques, and processes.

Name of Company/Bidder

Signature Over Printed Name of Representative

Date