

**CONTRACT FOR THE PROCUREMENT OF DOCUMENT SCANNERS FOR THE
DEPARTMENT OF FINANCE
IB No. 2023-04-G**

THIS AGREEMENT made the 10 AUG 2023 day of _____ 2023 between **DEPARTMENT OF FINANCE** of the Philippines (hereinafter called "the DOF") of the one part and **QUARTZ BUSINESS PRODUCTS CORPORATION** of 15th Floor Capital House, 9th Avenue corner 34th St., Bonifacio Global City, Taguig City (hereinafter called "the Supplier") of the other part;

WHEREAS, the DOF invited Bids for the **Procurement of Document Scanners for the Department of Finance** and has accepted a Bid by the Supplier for the supply of those goods in the sum of **Three Hundred Twenty-Nine Thousand Eight Hundred Ninety-Five Pesos (P329,895.00)** (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:
 - A. Philippine Bidding Documents (PBDs);
 - a. Schedule of Requirements;
 - b. Technical Specifications;
 - c. General and Special Conditions of Contract; and
 - d. Supplemental or Bid Bulletins, if any
 - B. Supplier's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;
 - C. Bid form, including all the documents/statements contained in the Supplier's bidding envelopes, as annexes, and all other documents submitted (e.g., Supplier's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from DOF's bid evaluation;
 - D. Performance Security;
 - E. Notice of Award of Contract; and the Supplier's conforme thereto; and
 - F. Other contract documents that may be required by existing laws and/or the DOF in the PBDs. The Supplier agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.
3. In consideration for the sum of **Three Hundred Twenty-Nine Thousand Eight Hundred Ninety-Five Pesos (P329,895.00)**, **QUARTZ BUSINESS PRODUCTS CORPORATION** shall supply **Document Scanners for the Department of Finance** in accordance with its Bid.

4. The **DEPARTMENT OF FINANCE** agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

5. **Data Privacy Compliance**

The PARTIES shall comply with the provisions of Republic Act (RA) No. 10173, otherwise known as the "Data Privacy Act of 2012", its Implementing Rules and Regulations (IRR), issuances of the National Privacy Commission (NPC), and other applicable laws on processing of personal information. These shall include compliance with all relevant data protection policies of the Entity and other measures reasonably necessary to prevent any use or disclosure of personal data other than as allowed under this contract.

The PARTIES shall implement security measures aimed at maintaining the availability, integrity, and confidentiality of personal data including the protection of personal data against any accidental or unlawful destruction, alteration, and disclosure, as well as against any other unlawful processing.

6. **Consent to the Processing of Personal Information**

As part of the data privacy compliance, the Supplier hereby grants its consent to the DOF's processing of its personal information collected under this contract, which may include the disclosure of such information to third parties, to comply with requirements of law in relation to the implementation of this contract.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

DEPARTMENT OF FINANCE

QUARTZ BUSINESS PRODUCTS CORPORATION

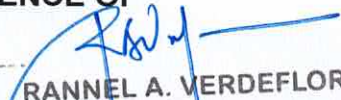
BY:

BY:


BAYANI H. AGABIN
Undersecretary


JESSICA B. GUILLERMO
Account Manager

SIGNED IN THE PRESENCE OF


RANNEL A. VERDEFLO
Sales Manager
Public Sector Division

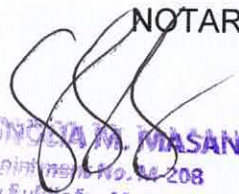
ACKNOWLEDGMENT

Republic of the Philippines}
City of Manila } S.S

BEFORE ME, this _____ day of _____ 2023 at MAKATI CITY, personally appeared Undersecretary Bayani H. Agabin with TIN 172-571-956 issued at _____ on _____ in his capacity as the authorized signatory of the DEPARTMENT OF FINANCE, and Ms. Jessica B. Guillermo with ID No. _____ issued at _____ on _____ in her capacity as the authorized signatory of Quartz Business Products Corporation, known to me and to me known to be the same persons who executed the foregoing Contract (with attachments and appendices), consisting of three (3) pages, including the page on which this acknowledgment is written, and who acknowledge to me that the same is their free and voluntary act and deed, and the free and voluntary act and deed of the government entity and company which they represent, respectively.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my notarial seal at the place and on the day first above written.

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NOTARY PUBLIC

ATTY. MAÑOSA M. MASANGCAY
Appointment No. 14-208
Notary Public for Makati City
Until December 31, 2023
Suite 1015/10th Cityland 10 Tower 1
H.V. Dela Cerna St, Ayala Ave., Makati City
Reg. No. 02461
PTR No. 05-17187-01-09-23; Makati City
IBP No. 251690; 12-20-22; Batangas Chapter
MCLE Compliance No. WH-0030405
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