

PURCHASE ORDER

DEPARTMENT OF FINANCE

Supplier : TRENDS AND TECHNOLOGIES, INC.		P.O. No. : 2022-09-113	
Address : 6th Flr. Trafalgar Plaza, 105 H.V. Dela Costa Street		Date : September 05, 2022	
Salcedo Village, Makati City 1227			
TIN : 002-035-961-000		Mode of Procurement: Small Value Procurement	

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

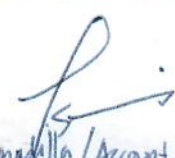
Place of Delivery : Department of Finance, Manila		Delivery Term : 7-10 calendar days after receipt of Purchase Order	
Date of Delivery :		Payment Term : Government Terms	

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	lot	Data and File Erasure Software	1	1,000,000.00	1,000,000.00
					1,000,000.00


(Total Amount in Words) **One Million Pesos Only**


In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:


Kristine Lomadilla / Account Manager
 Signature over Printed Name of Supplier
03- October - 2022
 Date

Very truly yours,


MARIA EDITA Z. TAN
 Signature over Printed Name of Authorized Official
 Undersecretary

<p>Fund Cluster : _____</p> <p>Funds Available : _____</p> <div style="text-align: center;">  LOIDA P. LAGUYO Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit </div>	<p>ORS/BURS No. : <u>01/01/2022-09-002268</u></p> <p>Date of the ORS/BURS: <u>9/6/2022</u></p> <p>Amount : <u>₱ 1,000,000.00</u></p> <p style="text-align: center;"><u>50299070-01</u> <u>-CM10-</u></p>
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TERMS AND CONDITIONS

- 1 Suppliers should see to it that the full services required and quality ordered are delivered within the prescribed period in accordance with the price quotation at the back hereof. This Purchase Order should accompany the delivery Invoices.
- 2 Suppliers failure to make the delivery when due, the Department of Finance shall impose the following penalties (a) to deduct for each day of delay 1/ 10 of 1 percent of the amount of the delayed delivered item (s) or (b) the Department may opt to canvass from one suppliers and charge the balance to the herein Suppliers if the price canvassed is lower than the price of herein quoted.
- 3 Suppliers agrees to deliver / render the service ordered only during the official hours of the government except when a special arrangement is made before the acceptance of the Purchase Order by the Suppliers.
- 4 If the Suppliers cannot serve this Order for any reason he must return this Order accompanied by this written explanation within the period of delivery of the merchandise.
- 5 Service rendered are subject to government inspection and the DEPARTMENT reserves the right to cancel the Purchase Order and rejects the service delivered if found not in accordance with the specification called in the order.
- 6 The DEPARTMENT reserves the right to ban or reject any Purchase Order entered into by the herein Suppliers in violation of the above terms and conditions.
- 7 The Suppliers bond maybe confiscated if the suppliers refuse to accept this Purchase Order and abide by this Terms and Conditions.

