PURCHASE ORDER
DEPARTMENT OF FINANCE

Supplier :	BUSINESS MACHINES CORPORATION	P.O. No. :	072-2022
Address :	Carson Bldg., 1888 Orense St., Guadalupe Nuevo, Makati City	Date :	June 10, 2022
TIN :	000-302-982-000	Mode of Procurement :	Small Value Procurement

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Department of Finance - Manila
Date of Delivery : July 18, 2022
Delivery Term : 5-7 working days upon receipt of PO
Payment Term : Government Terms

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
DFICS 2200342 DFICS 2200343 DFICS 2200344 DFICS 2200345 DFICS 2200346 DFICS 2200347 DFICS 2200348 DFICS 2200349	unit	**Paper Shredder** *(model/unit: Kobra C1)*	8	11,080.00	88,640.00
					88,640.00

(Total Amount in Words) **Eighty-Eight Thousand Six Hundred Forthy Pesos Only.**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Signature over Printed Name of Supplier

JULY 12, 2022
Date

Very truly yours,

ALVIN P. DIAZ
Signature over Printed Name of Authorized Official
Director IV - CAO

Fund Cluster :
Funds Available :

LOIDA P. LAGUYO
Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit

ORS/BURS No. : 01102012022-06-000249
Date of the ORS/BURS: 6/14/2022
Amount : ₱ 44,320.00
50203210-99
COD - 176

DFICS 2200342
DFICS 2200343
DFICS 2200344
DFICS 2200345
DFICS 2200346
DFICS 2200347
DFICS 2200348
DFICS 2200349

TERMS AND CONDITIONS

1 Suppliers should see to it that the full services required and quality ordered are delivered within the prescribed period in accordance with the price quotation at the back hereof. This Purchase Order should accompany the delivery Invoices.

2 Suppliers failure to make the delivery when due, the Department of Finance shall impose the following penalties (a) to deduct for each day of delay 1/ 10 of I present of the amount of the delayed delivered item (s) or (b) the Department may opt to canvass from one suppliers and charge the balance to the herein Suppliers if the price canvassed is lower than the price of herein quoted.

3 Suppliers agrees to deliver / render the service ordered only during the official hours of the government except when a special arrangement is made before the acceptance of the Purchase Order by the Suppliers.

4 If the Suppliers cannot serve this Order for any reason he must return this Order accompanied by this written explanation within the period of delivery of the merchandise.

5 Service rendered are subject to government inspection and the DEPARTMENT reserves the right to cancel the Purchase Order and rejects the service delivered if found not in accordance with the specification called in the order.

6 The DEPARTMENT reserves the right to ban or reject any Purchase Order entered into by the herein Suppliers in violation of the above terms and conditions.

7 The Suppliers bond maybe confiscated if the suppliers refuse to accept this Purchase Order and abide by this Terms and Conditions.