



Republic of the Philippines  
**DEPARTMENT OF FINANCE**

Roxas Boulevard Corner Pablo Ocampo, Sr. Street  
 Manila 1004

**BIDS AND AWARDS COMMITTEE**  
**Supplemental Bid Bulletin No. 1**  
 October 26, 2022

**Procurement of Email Management Service and Online Productivity Suite for the  
 Department of Finance**  
**IB No. 2022-11-G**

This Supplemental Bid Bulletin No. 1 is issued to modify or amend the item in the Bid Documents. This shall form an integral part of the Bid Documents.

REFERENCE	AMENDMENT/CHANGE/ CLARIFICATION																																				
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	...			<del>3. The email hosting will have no service interruption during the agreed test period.</del>	
	<b>SPECIAL CONDITIONS</b>			...	
	4. Submission of Certificate of Satisfaction/ Completion from at least <del>five (5)</del> clients.			<b>SPECIAL CONDITIONS</b>	
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	4. Submission of Certificate of Satisfaction <u>and</u> Completion from at least <b><u>three (3) clients for the past 5 years.</u></b>			4. Submission of Certificate of Satisfaction <u>and</u> Completion from at least <b><u>three (3) clients for the past 5 years.</u></b>	
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	<b>SCHEDULE AND TERMS</b>			<b>SCHEDULE AND TERMS</b>	
	1. The agreement shall be for a period of one (1) year reckoned from the date of issuance of Certificate of Completion and Acceptance (CCA) to the Service Provider by the Department of Finance and can be extended on a month to month basis.			1. The agreement shall be for one (1) year reckoned from <b><u>the start date of the subscription.</u></b>	
	2. Provision of services shall start <b>not later than</b> fifteen (15) days from issuance of the Notice to Proceed (NTP).			2. Provision of services shall start <b><u>within</u></b> fifteen (15) days from the issuance of the Notice to Proceed (NTP), <b><u>or from such later date as may be indicated by DOF, but not later than February 14, 2023.</u></b>	
	3. The acceptance testing will be undertaken for a period of seven (7) days.			3. The acceptance testing will be undertaken for a period of seven (7) days <b><u>after the start of the provision of subscription.</u></b>	
	...			...	

For guidance and information of all concerned.

**MARIA EDITA Z. TAN**  
Undersecretary and  
BAC Chairperson