



REQUEST FOR QUOTATION

Date : October 19, 2022
Purchase Quotation No.: 299-2022

Gentlemen :

Please quote your lowest price on the item listed below, subject to the General Conditions at the back hereof and submit your quotation duly signed by your representative in sealed envelope direct to the Bids and Awards Committee (BAC) Chairperson or thru the authorized canvasser of this Department not later than _____ the time and date of the opening of the sealed quotation.

ALVIN P. DIAZ, Director IV
Central Administration Office

QUANTITY	UNIT	ARTICLE / MERCHANDISE / SPECIFICATION	UNIT PRICE	TOTAL
1	piece	Brooch Pin Material: Hypo-allergic stainless metal vacuum coated in gold Titanium nitride which provides an extremely durable coating that is more resistant to corrosion from sweat and regular wear Dimension: 0.39 x 0.39 x 0.39 inches Weight: 1.62 ounces Height: 31.9 mm Width: 27.8 mm Color: Gold Pattern: Philippine Map	5,000.00	5,000.00
25	piece	Bamboo Powerbank 20,000 MaH with PH-EITI Logo	1,500.00	37,500.00
200	piece	ID Badge Color: Multi-color Surface finish: Glossy Size: 8.6 x 5.4 cm Material: Polyvinyl Chloride Shape: Rectangular Pattern: Printed Thickness:0.7 mm	50.00	10,000.00
200	piece	ID Lace or Lanyard Material: Polyester Overall Length: 93 cm Width: 20 mm Printing Method: Full color heal transfer Accessories: Hook Attachment: Buckle and handphone string	75.00	15,000.00

QUANTITY	UNIT	ARTICLE / MERCHANDISE / SPECIFICATION	UNIT PRICE	TOTAL
200	piece	Finishing: Button/plastic buckle Add-ons: Safety clip/retractable reel Ecobag or Tote Bag Size: Bag dimension: 15 inches x 9.5 inches Handle: 8 inches Materials: Raw abaca Durable fabric (non-adjustable handle) Weight: 40-50 grams Packaging: 50 pieces per pack NOTE: Please include the following required documents upon submission of your proposal for evaluation purposes: 1. Mayor's/Business Permit 2. PhilGEPS Registration Number Additional required document (to be submitted by the winning bidder before issuance of Purchase Order): 3. Duly notarized Omnibus Sworn Statement (OSS) (For PH-EITI Use)	100.00	20,000.00
				87,500.00

After having carefully read and accepted your General conditions, I/We quote you on the item at prices noted above and bind ourselves to deliver the above articles/merchandise within _____ calendar days from receipt of your valid Purchase Order (PO). The quotation are good only up to

Canvassed by:

Supplier :

By :

Tel. No.:

TIN No. :



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GENERAL CONDITIONS

1. The bidders are required to submit brochures, literatures, pictures and technical data pertaining to the brand and model of the equipment being offered.
2. The quotation will not be considered unless it is properly signed by the bidder's authorized representative.
3. All prizes quoted herein are valid and binding for a period of sixty (60) days.
4. Bidder shall be responsible for the source of his equipment.
5. Subject to the provisions of the preceding paragraph, where awardee has accepted a Purchase Order (PO) but fails to deliver the required products within the time called for in the same order, he must return the order accompanied by written explanations within the period of delivery of the merchandise. Thereafter, if the awardee has not completed delivery within the period, the subject PO shall be cancelled and the award shall be withdrawn from that supplier. The DOF shall then purchase the required item from such other sources as it may determine, with the price difference to be charged against the defaulting awardee.
6. The DOF reserves the right to reject any or all quotations, to waive any formality therein or to accept such quotations as may be considered most advantageous to the government.