



Republic of the Philippines
DEPARTMENT OF FINANCE

Roxas Boulevard Corner Pablo Ocampo, Sr. Street
Manila 1004

23 June 2021

Ms. JERVIN F. PUSO
Authorized Representative
Quartz Business Products Corporation
15/F Capital House, 9th Avenue Corner
34th Street, Bonifacio Global City
Taguig City, Metro Manila

Subject: NOTICE TO PROCEED


Dear Ms. PUSO:

In view of the award of contract to QUARTZ BUSINESS PRODUCTS CORPORATION, you are hereby given Notice to Proceed with the Procurement of Various Toner Cartridges in the Department of Finance for 1st and 2nd Quarter of 2021 (the "Contract") of CY 2021.

The effective date of the Contract is upon receipt of this Notice.

Very truly yours,


BAYANI H. AGABIN
Undersecretary


MARK DENNIS Y.C. JOVEN
Undersecretary

CONFORME:


JERVIN F. PUSO

Date: 7/28/21

**CONTRACT FOR THE PROCUREMENT OF VARIOUS TONER CARTRIDGES IN
THE DEPARTMENT OF FINANCE FOR 1ST AND 2ND QUARTER OF 2021**

THIS AGREEMENT made the _____ day of _____ 2021 between **DEPARTMENT OF FINANCE** of the Philippines (hereinafter called "the Entity") of the one part and **QUARTZ BUSINESS PRODUCTS CORPORATION** of 15/F Capital House, 9th Avenue Corner 34th Street, Bonifacio Global City, Taguig City (hereinafter called "the Supplier") of the other part;

WHEREAS, the Entity invited Bids for certain goods and ancillary services, particularly **Procurement of Various Toner Cartridges in the Department of Finance for 1st and 2nd Quarter of CY 2021** and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of **Five Million Five Hundred Eleven Thousand Eight Hundred Ninety-Five Pesos (₱5,511,895.00)** (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:

Philippine Bidding Documents (PBDs);

- a. Schedule of Requirements;
- b. Technical Specifications;
- c. General and Special Conditions of Contract; and
- d. Supplemental or Bid Bulletins, if any

Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;

Performance Security;

Notice of Award of Contract; and the Bidder's conforme thereto; and

Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.

3. In consideration for the sum of **Five Million Five Hundred Eleven Thousand Eight Hundred Ninety-Five Pesos (₱5,511,895.00)** or such other sums as may be ascertained, **QUARTZ BUSINESS PRODUCTS CORPORATION** agrees for the **Procurement of Various Toner Cartridges in the Department of Finance for 1st and 2nd Quarter of 2021** in accordance with its Bid.

4. The **DEPARTMENT OF FINANCE** agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

DEPARTMENT OF FINANCE

QUARTZ BUSINESS PRODUCTS CORPORATION

BY:

BY:


BAYANI H. AGABIN
Undersecretary


JERVIN F. PUSO
Authorized Representative


MARK DENNIS Y.C. JOVEN
Undersecretary

SIGNED IN THE PRESENCE OF


Rannel A. Verdeflor
Account Manager

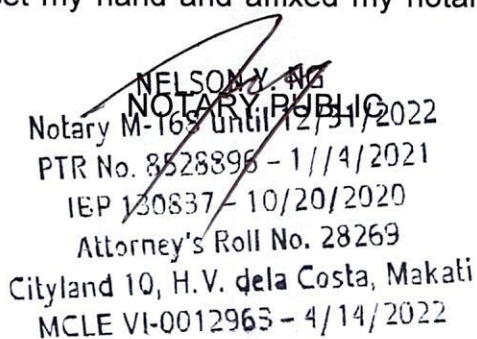
ACKNOWLEDGMENT

Republic of the Philippines }
City of Manila } S.S
MAKATI CITY

BEFORE ME, this JUL 27 2021 day of 2021 at MAKATI CITY, personally appeared Undersecretary Bayani H. Agabin with TIN 172-571-956 issued at _____ on _____ and Undersecretary Mark Dennis Y.C. Joven with TIN 167-305-432 issued at _____ on _____ in their capacity as the authorized signatories of the DEPARTMENT OF FINANCE, and Ms. Jervin F. Puso with ID No. _____ issued at _____ on _____ in her capacity as the authorized signatory of Quartz Business Products Corporation, known to me and to me known to be the same persons who executed the foregoing Contract (with attachments and appendices), consisting of two (2) pages, including the page on which this acknowledgment is written, and who acknowledge to me that the same is their free and voluntary act and deed, and the free and voluntary act and deed of the government entity and company which they represent, respectively.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my notarial seal at the place and on the day first above written.

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NELSON N. NOTARY PUBLIC
Notary M-165 until 12/31/2022
PTR No. 8528895 - 1/14/2021
IEP 130837 - 10/20/2020
Attorney's Roll No. 28269
Cityland 10, H.V. dela Costa, Makati
MCLE VI-0012963 - 4/14/2022