



Republic of the Philippines  
**DEPARTMENT OF FINANCE**  
Roxas Boulevard Corner Pablo Ocampo Sr. Street  
Manila 1004

**BAC RESOLUTION NO. 032-2021**  
March 12, 2021

**RECOMMENDING THE RE-ENGAGEMENT OF SERVICES OF TECHNICAL  
CONSULTANT FOR ACTION PLAN TOWARDS MAINSTREAMING FOR  
PHILIPPINE EXTRACTIVE INDUSTRIES TRANSPARENCY INITIATIVE REPORT**

WHEREAS, the Extractive Industries Transparency Initiative (EITI) is an international multi-stakeholder initiative that promotes a global standard for transparency in the oil, gas and mining industries for the open and accountable management and good governance of extractive resources.

WHEREAS, the EITI Standard encourages multi-stakeholder groups (MSGs) to explore innovative approaches to extending EITI implementation to increase the comprehensiveness of EITI reporting and public understanding of revenues and encourage high standards of transparency and accountability in public life, government operations and in business.

WHEREAS, the Philippines was admitted as a candidate country by the EITI International Board on May 22, 2013 Pursuant to the requirement of the 2013 EITI Standard, and after consultation with stakeholders, the Philippine MSG formulated the following goals for EITI implementation that are linked to EITI principles and reflective of national priorities for the extractive industries

- a. Show the direct and indirect contribution of extractives to the national development;
- b. Improve public understanding of the management of natural resources and public availability of data;
- c. Strengthen government systems for natural resource management.
- d. Create opportunities for dialogue and constructive engagement in natural resource management in order to build trust and reduce conflict among stakeholders; and
- e. Pursue and strengthen the extractive sector's contribution to sustainable development.

WHEREAS, the legal basis for EITI implementation in the country is found in Section 14 of Executive Order No. 79 (2012), which states the Philippines' commitment to participate in the EITI, and in Executive Order No. 147 (2013), which formally created the Philippine Extractive Industries Transparency Initiative (PH-EITI);

WHEREAS, the Department of Finance (DOF) needs to re-engage the services of Technical Consultant for the PH-EITI with requisite technical expertise to perform the following functions in relation to the Phases One (1) and Two (2) of the assignment;

WHEREAS, based on the feasibility study, the Consultant should suggest a roadmap for embedding the EITI disclosures

1. Develop of work plan, methodology, and outline of the study, stakeholder consultations, and production of initial draft.
2. Prepare the roadmap that should list the actions and associated costs that are needed to fully embed disclosures in government and company systems, responsible parties, timelines, resource and technical assistance needs. Where significant work is needed to make the data publicly accessible through government systems, the roadmap should suggest a step-by-step approach specifying the information can be sourced from existing sources, and the information that would need to be partially or fully collected or disclosed through the EITI reporting process; and
3. Prepare the roadmap that should also include recommendations on strengthen stakeholder engagement and make this participation more effective. The consultant should outline how these recommendations would ensure that all stakeholders have an opportunity to shape decisions, be heard and contribute

WHEREAS, the services to be undertaken is highly technical in nature and would necessitate the hiring of a technical consultant.

WHEREAS, as provided under Section 53 7 of the Revised Implementing Rules and Regulations (R-IRR) of Republic Act (RA) No. 9184, Negotiated Procurement is allowed, where "In the case of individual consultants hired to do work that is (i) highly technical or proprietary; or (ii) primarily confidential or policy determining, where trust and confidence are the primary consideration for the hiring of consultant. *Provided, however,* That the term of the individual consultants shall, at the most, be on a six month basis, renewable at the option of the appointing Head of the Procuring Entity, but in no case shall exceed the term of the latter".

0 31-2021 WHEREAS, the DOF Bids and Awards Committee (BAC) Resolution No. 31-2021, resolved to enter into negotiated procurement for the re-engagement of services of a consultant considering that the work to be undertaken is highly technical in nature;

WHEREAS, the BAC validates that Ms. Pamela A. Grafilo is legally, technically and financially capable to undertake and fulfill the consultancy work based on the Terms of Reference;

WHEREAS, the BAC recommends the re-engagement of services of Ms. Pamela A. Grafilo for a total rate of Two Hundred Seventy One Thousand Two

Hundred Ninety Two Pesos and 40/100 (Php271,292.40) subject to withholding tax and any and all taxes payable to the government;

WHEREAS, Ms. Pamela A. Grafilo's contract shall be for the period of April 1, 2021 – June 30, 2021;

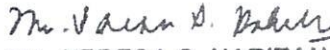
WHEREAS, the services to be undertaken by Ms. Pamela A. Grafilo will be based on the accomplishment of deliverables with the corresponding percentage of completion as indicated below subject to withholding tax and any and all taxes payable to the government;


<b>Milestone</b>	<b>Objective</b>	<b>Output</b>	<b>Payment (% of Contract Amount)</b>	<b>Amount (In Php)</b>
Following the submission of inception report	To establish work plan and set expectations of deliverables	Inception Report with a) Detailed outline of the action plan b) Work plan indicating the approach, methodology, and timeline in producing the action plan	20%	54,258.48
Following the submission of an initial draft action plan	To produce an initial draft action plan	Initial draft of the action plan	30%	81,387.72
Following the presentation of an initial draft action plan to the MSG and other stakeholders	To solicit comments from the MSG and other stakeholders	A record of proceedings of the consultation process	30%	81,387.72
Following MSG approval of the study	To approve the final copy of the feasibility study with comprehensive action plan	Final copy of the feasibility study with comprehensive action plan	20%	54,258.48
<b>TOTAL</b>			<b>100%</b>	<b>PHP271,292.40</b>

NOW, THEREFORE, for and in consideration of the foregoing premises, the Bids and Awards Committee (BAC) hereby resolves, as it hereby resolved, to recommend to the Head of the Procuring Entity, the re-engagement of the consulting services of Ms. Pamela A. Grafilo, through negotiated procurement for the period April 1, 2021 – June 30, 2021, at a total rate of Two Hundred Seventy One Thousand Two Hundred Ninety Two Pesos and 40/100 (Php271,292.40) subject to withholding tax and any and all taxes payable to the government.

Recommending Approval

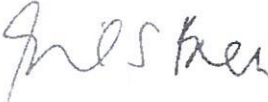
DOF BIDS AND AWARDS COMMITTEE

  
MA. TERESA S. HABITAN  
End-user

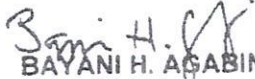
  
ALVIN P. DIAZ  
Member

  
SHEILA N. CASTALONI  
Member

  
DANIELLE MARIE S. RIEZA-CULANGEN  
Vice-Chairperson

  
GIL S. BELTRAN  
Chairperson

Approved:

  
BAYANI H. AGABIN  
Undersecretary

  
MARK DENNIS Y.C. JOVEN  
Undersecretary



Republic of the Philippines  
**DEPARTMENT OF FINANCE**

Roxas Boulevard Corner Pablo Ocampo, Sr. Street  
Manila 1004

March 19, 2021

**Ms. PAMELA A. GRAFILO**  
Consultant  
# 9 Second Laguna St.,  
NIA Village in Tandang Sora,  
Quezon City

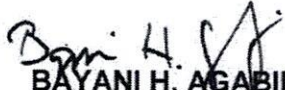
**Subject: NOTICE OF AWARD**


**Dear Ms. Grafilo:**

Please be notified that your offer equivalent to a total amount of **Two Hundred Seventy One Thousand Two Hundred Ninety Two Pesos and 40/100 (Php271,292.40)**, subject to withholding tax and any and all taxes payable to the government, for the re-engagement of Services of Technical Consultant for Action Plan towards Mainstreaming for Philippine Extractive Industries Transparency Initiative (PH-EITI), is hereby accepted.

Please acknowledge receipt and acceptance of this Notice of Award by affixing your signature in the space provided below.

Very truly yours,

  
**BAYANI H. AGABIN**  
Undersecretary

  
**MARK DENNIS Y.C. JOVEN**  
Undersecretary

CONFORME:

  
**PAMELA A. GRAFILO**

Date: March 25, 2021