



Republic of the Philippines
DEPARTMENT OF FINANCE
Roxas Boulevard Corner Pablo Ocampo, Sr. Street
Manila 1004

BAC RESOLUTION NO. 034-2021
March 12, 2021

**RECOMMENDING THE RE-ENGAGEMENT OF SERVICES OF TECHNICAL
CONSULTANT FOR RECONCILIATION FOR THE 7TH PHILIPPINE EXTRACTIVE
INDUSTRIES TRANSPARENCY INITIATIVE REPORT**

WHEREAS, the EITI is an international multi-stakeholder initiative that promotes a global standard for transparency in the oil, gas and mining industries for the open and accountable management and good governance of extractive resources;

WHEREAS, the EITI Standard encourages multi-stakeholder groups (MSGs) to explore innovative approaches to extending EITI implementation to increase the comprehensiveness of EITI reporting and public understanding of revenues and encourage high standards of transparency and accountability in public life, government operations and in business;

WHEREAS, the Philippines was admitted as a candidate country by the EITI International Board on May 22, 2013. Pursuant to the requirement of the 2013 EITI Standard, and after consultation with stakeholders, the Philippine MSG formulated the following goals for EITI implementation that are linked to EITI principles and reflective of national priorities for the extractive industries:

1. Show the direct and indirect contribution of extractives to national development;
2. Improve public understanding of the management of natural resources and public availability of data;
3. Strengthen government systems for national resource management;
4. Create opportunities for dialogue and constructive engagement in natural resource management in order to build trust and reduce conflict among stakeholders; and
5. Pursue and strengthen the extractive sector's contribution to sustainable development.

WHEREAS, the legal basis for EITI implementation in the country is found in Section 14 of Executive Order No. 79 (2012), which states the Philippines' commitment to participate in the EITI, and in Executive Order No. 147 (2013), which formally created the Philippine Extractive Industries Transparency Initiative (PH-EITI);

WHEREAS, the Department of Finance (DOF) needs to re-engage the services of Technical Consultant for the PH-EITI with requisite technical expertise to perform the following EITI phases, which may overlap or have some iteration in between them:

1 Linnet Madelane C. Chan

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Phase 1: Work plan, report outline, inception report

The purpose of this phase is to confirm that the scope of the EITI reporting process has been clearly defined by the MSG, including the reporting templates, data collection procedures, and the schedule for publishing the PH-EITI Report. The scope of EITI reporting must be in line with the EITI Standard and with the MSG's objectives for and agreements regarding the EITI process.

Phase 2: Initial reconciliation

The purpose of this phase is to perform an initial reconciliation of the data, especially the revenue data, in order to identify gaps or discrepancies to be further investigated.

Phase 3: Investigation of discrepancies and draft reconciliation report

The purpose of this phase is to investigate any discrepancies identified in the initial reconciliation and to produce a draft Reconciliation Report that reconciles financial data and explains any discrepancies above the margin of error determined by the MSG, where applicable.

Phase 4: Final Report

The Consultant shall undertake the following tasks during this phase:

1. Ensure that the final Reconciliation Report addresses and/or incorporates the comments and concerns of the MSG on the draft report.
2. Produce electronic data ⁽⁴⁾ files that can be published together with the final report. For this purpose, the Consultant should encode the data from the companies' financial statements from the SEC and other data not yet in electronic and open format into a dataset that can be analyzed using statistical software. A codebook should accompany such dataset.
3. Submit printed and electronic copies of the final Reconciliation Report to the MSG at least two (2) weeks before the findings are presented to the MSG.
4. Ensure that the final Report demonstrates high standards of professional technical writing and reporting.

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5. Following approval of the final report by the MSG, submit electronic summary data derived from the final report using the standardised format prescribed by the International Secretariat. ^{15]}
6. Contribute to a report analysis workshop that may be conducted with the MSG members and key stakeholders after the publication of the 7th PH-EITI Report.
7. Provide assistance in the translation into local languages of the 7th PH-EITI Report (both for the popular and official version) upon request of the secretariat.
8. Turn over to the secretariat all documents and data gathered in connection with the production of the Report.

WHEREAS, the services to be undertaken is highly technical in nature and would necessitate the hiring of a technical consultant;

WHEREAS, as provided under Section 53.7 of the Revised Implementing Rules and Regulations (R-IRR) of Republic Act (RA) No. 9184, Negotiated Procurement is allowed, where "In the case of individual consultants hired to do work that is (i) highly technical or proprietary; or (ii) primarily confidential or policy determining, where trust and confidence are the primary consideration for the hiring of consultant: *Provided, however,* That the term of the individual consultants shall, at the most, be on a six month basis, renewable at the option of the appointing Head of the Procuring Entity, but in no case shall exceed the term of the latter";

0 33-2021, WHEREAS, the DOF Bids and Awards Committee (BAC) Resolution No. resolved to enter into negotiated procurement for the re-engagement of services of a consultant considering that the work to be undertaken is highly technical in nature;

WHEREAS, the BAC validates that Ms. Linnet Madelane C. Chan is legally, technically and financially capable to undertake and fulfill the consultancy work based on the Terms of Reference;

WHEREAS, the BAC recommends the re-engagement of services of Ms. Linnet Madelane C. Chan for a total rate of Two Hundred Seventy One Thousand Two Hundred Ninety Two Pesos and 40/100 (Php271,292.40) subject to withholding tax and any and all taxes payable to the government;

WHEREAS, Ms. Linnet Madelane C. Chan's contract shall be for the period of April 1, 2021 – June 30, 2021;

WHEREAS, the services to be undertaken by Ms. Linnet Madelane C. Chan will be based on the accomplishment of deliverables with the corresponding

percentage of completion as indicated below subject to withholding tax and any and all taxes payable to the government;

Milestone	Objective	Output	Payment (% of Contract Amount)	Amount (In Php)
Following the submission of an inception report	To establish work plan and set expectations of deliverables	Inception Report with: a) Detailed outline of the report b) Workplan indicating the approach and methodology in producing the report	20%	54,258.48
Following the submission of the post reconciliation report (with investigation of discrepancies)	To perform investigation of discrepancies and post reconciliation of the data	Post Reconciliation Report	30%	81,387.72
Following the presentation of the post reconciliation report findings to the MSG	To present the post reconciliation report findings to the MSG	A record of proceedings of an MSG meeting for the purpose	30%	81,387.72
Following the submission of the final reconciliation report	To wrap up Phases 3 and 4 of the assignment	Final reconciliation report incorporating all the comments and issues raised by the MSG and International Secretariat	20%	54,258.48
Total			100%	Php271,292.40

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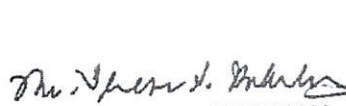
NOW, THEREFORE, for and in consideration of the foregoing premises, the Bids and Awards Committee (BAC) hereby resolves, as it hereby resolved, to recommend to the Head of the Procuring Entity, the re-engagement of the consulting services of Ms. Linnet Madelane C. Chan, through negotiated procurement for the period April 1, 2021 – June 30, 2021, at a total rate of Two Hundred Seventy One Thousand Two Hundred Ninety Two Pesos and 40/100 (Php271,292.40) subject to withholding tax and any and all taxes payable to the government.

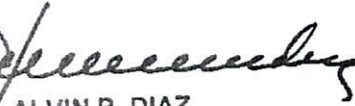
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Recommending Approval:

DOF BIDS AND AWARDS COMMITTEE


MA. TERESA S. HABITAN
End-user

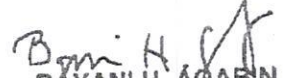

ALVIN P. DIAZ
Member

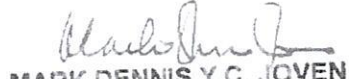

SHEILA N. CASTALONI
Member


DANIELLE MARIE S. RIEZA-CULANGEN
Vice-Chairperson


GIL S. BELTRAN
Chairperson

Approved:


BAYANI H. AGABIN
Undersecretary


MARK DENNIS Y.C. JOVEN
Undersecretary



Republic of the Philippines
DEPARTMENT OF FINANCE

Roxas Boulevard Corner Pablo Ocampo, Sr. Street
Manila 1004

March 19, 2021

Ms. LINNET MADELANE C. CHAN
Consultant
Caranglaan District, Pangasinan
Dagupan City

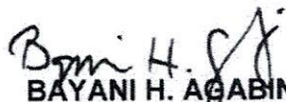
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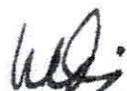
Dear Ms. Chan:

Please be notified that your offer equivalent to a total amount of **Two Hundred Seventy One Thousand Two Hundred Ninety Two Pesos and 40/100 (Php271,292.40)**, subject to withholding tax and any and all taxes payable to the government, for the re-engagement of Services of Technical Consultant for Reconciliation for the 7th Philippine Extractive Industries Transparency Initiative (PH-EITI) Report, is hereby accepted.

Please acknowledge receipt and acceptance of this Notice of Award by affixing your signature in the space provided below.

Very truly yours,


BAYANI H. AGABIN
Undersecretary


MARK DENNIS Y.C. JOVEN
Undersecretary

CONFORME:


LINNET MADELANE C. CHAN

Date: 3-25-21