

**DEPARTMENT OF FINANCE**  
**Manila**  
**REQUEST FOR QUOTATION**

Date : April 14, 2021  
Purchase Quotation No. 035-2021

Gentlemen :

Please quote your lowest price on the item listed below, subject to the General Conditions at the back hereof and submit your quotation duly signed by your representative in sealed envelope direct to the Bids and Awards Committee (BAC) Chairperson or thru the authorized canvasser of this Department not later than \_\_\_\_\_ the time and date of the opening of the sealed quotation.

  
**ALVIN P. DIAZ, Director IV**  
Central Administration Office

QUANTITY	UNIT	ARTICLE / MERCHANDISE / SPECIFICATION	UNIT PRICE	TOTAL
15	unit	<b>SCANNER, Sheet fed, Desktop Type</b> <b>Specifications:</b> Scanning Face: Duplex Scanning Scanning Sensor Unit: CMOS Scanning Resolution: atleast 600 dpi bit Feed Tray Capacity: 50-100 sheets (80g/m2) Interface" USB 2.0 Power Requirements: AC 100-240V (50/60Hz) Warranty: 3 years parts and service Software: must work on Windows/Mac <b>Additional Features:</b> Automatic Page Size Detection, Automatic Crop/Deskew Color Dropout/Enhancement, Multi Stream Blank or Skip Page Automatic Color/Binary Direction Double Feed Release Detection  page 1 of 3	30,000.00	450,000.00

After having carefully read and accepted your General conditions, I/We quote you on the item at prices noted above and bind ourselves to deliver the above articles/merchandise within \_\_\_\_\_ working days from receipt of your valid Purchase Order (PO). The quotation are good only up to \_\_\_\_\_

Canvassed by:

Supplier :

By :

Tel. No.:

TIN No. :

**DEPARTMENT OF FINANCE**  
**Manila**  
**REQUEST FOR QUOTATION**

Date : April 14, 2021  
Purchase Quotation No. 035-2021

Gentlemen :

Please quote your lowest price on the item listed below, subject to the General Conditions at the back hereof and submit your quotation duly signed by your representative in sealed envelope direct to the Bids and Awards Committee (BAC) Chairperson or thru the authorized canvasser of this Department not later than \_\_\_\_\_ the time and date of the opening of the sealed quotation.

  
**ALVIN P. DIAZ, Director IV**  
Central Administration Office

QUANTITY	UNIT	ARTICLE / MERCHANDISE / SPECIFICATION	UNIT PRICE	TOTAL
1	unit	SCANNER, Document Camera Specifications: Pixels: 2MP (1920 X 1080 pixels) Camera Sensor: 1/2.7 inch CMOS Sensor Frame-per-Second: atleast 30 Resolution: atleast Full HD (1080p) Zoom: atleast 10x Digital Zoom, 12x Optical Zoom Weight: at most 3.0kg Interface: Output: D-Sub 15Pin Input: D-Sub 15pin HDMI USB I/O: Type B x 1 Internal Microphone: Yes Memory I/O SD Card: 1	31,500.00	31,500.00
page 2 of 3				

After having carefully read and accepted your General conditions, I/We quote you on the item at prices noted above and bind ourselves to deliver the above articles/merchandise within \_\_\_\_\_ working days from receipt of your valid Purchase Order (PO). The quotation are good only up to \_\_\_\_\_

Canvassed by:

Supplier :

By :

Tel. No.:

TIN No. :

**DEPARTMENT OF FINANCE**  
**Manila**  
**REQUEST FOR QUOTATION**

Date : April 14, 2021  
Purchase Quotation No. 035-2021

Gentlemen :

Please quote your lowest price on the item listed below, subject to the General Conditions at the back hereof and submit your quotation duly signed by your representative in sealed envelope direct to the Bids and Awards Committee (BAC) Chairperson or thru the authorized canvasser of this Department not later than \_\_\_\_\_ the time and date of the opening of the sealed quotation.

  
**ALVIN P. DIAZ, Director IV**  
Central Administration Office

QUANTITY	UNIT	ARTICLE / MERCHANDISE / SPECIFICATION	UNIT PRICE	TOTAL
		<b>Basic Function:</b> Freeze: Yes Output Source: Yes Image Brightness Adjustment: Yes Light Brightness Control: Yes Auto Detect Aspect Ratio: Yes  <b>Extended Function:</b> Still Image Capture: Yes Video Capture: Yes Digital Scroll/Pan/Tilt: Yes Image File Play/Slideshow: Yes Split Screen: Yes <b>NOTE: Please include the following required documents upon submission of your proposal</b> <b>1. Mayor's/ Business Permit</b> <b>2. PhilGEPS Registration Number/ Certificate</b> <b>3. Omnibus Sworn Statement</b> Said documents shall be used for evaluation purposes (for DOF use)		
				<b>481,500.00</b>

After having carefully read and accepted your General conditions, I/We quote you on the item at prices noted above and bind ourselves to deliver the above articles/merchandise within \_\_\_\_\_ working days from receipt of your valid Purchase Order (PO). The quotation are good only up to \_\_\_\_\_

Canvassed by:

\_\_\_\_\_

Supplier :

By :

Tel. No.:

TIN No. :

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## GENERAL CONDITIONS

1. The bidders are required to submit brochures, literatures, pictures and technical data pertaining to the brand and model of the equipment being offered.
2. The quotation will not be considered unless it is properly signed by the bidder's authorized representative.
3. All prizes quoted herein are valid and binding for a period of sixty (60) days.
4. Bidder shall be responsible for the source of his equipment.
5. Subject to the provisions of the preceeding paragraph, where awardee has accepted a Purchase Order (PO) but fails to deliver the required products within the time called for in the same order, he must return the order accompanied by written explanations within the period of delivery of the merchandise. Thereafter, if the awardee has not completed delivery within the period, the subject PO shall be cancelled and the award shall be withdrawn from that supplier. The DOF shall then purchase the required item from such other sources as it may determine, with the price difference to be charged against the defaulting awardee.
6. The DOF reserves the right to reject any or all quotations, to waive any formality therein or to accept such quotations as may be considered most advantageous to the government.

**DEPARTMENT OF FINANCE**  
**Manila**  
**REQUEST FOR QUOTATION**

Date : April 14, 2021  
Purchase Quotation No. 035-2021

Gentlemen :

Please quote your lowest price on the item listed below, subject to the General Conditions at the back hereof and submit your quotation duly signed by your representative in sealed envelope direct to the Bids and Awards Committee (BAC) Chairperson or thru the authorized canvasser of this Department not later than \_\_\_\_\_ the time and date of the opening of the sealed quotation.

  
**ALVIN P. DIAZ, Director IV**  
Central Administration Office *API*

QUANTITY	UNIT	ARTICLE / MERCHANDISE / SPECIFICATION	UNIT PRICE	TOTAL
15	unit	<b>SCANNER, Sheet fed, Desktop Type</b> <b>Specifications:</b> Scanning Face: Duplex Scanning Scanning Sensor Unit: CMOS Scanning Resolution: atleast 600 dpi bit Feed Tray Capacity: 50-100 sheets (80g/m2) Interface" USB 2.0 Power Requirements: AC 100-240V (50/60Hz) Warranty: 3 years parts and service Software: must work on Windows/Mac Additional Features: Automatic Page Size Detection, Automatic Crop/Deskew Color Dropout/Enhancement, Multi Stream Blank or Skip Page Automatic Color/Binary Direction Double Feed Release Detection  page 1 of 3		

After having carefully read and accepted your General conditions, I/We quote you on the item at prices noted above and bind ourselves to deliver the above articles/merchandise within \_\_\_\_\_ working days from receipt of your valid Purchase Order (PO). The quotation are good only up to \_\_\_\_\_

Canvassed by:

\_\_\_\_\_

Supplier :

By :

Tel. No.:

TIN No. :

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**DEPARTMENT OF FINANCE**  
**Manila**  
**REQUEST FOR QUOTATION**

Date : April 14, 2021  
Purchase Quotation No. 035-2021

Gentlemen :

Please quote your lowest price on the item listed below, subject to the General Conditions at the back hereof and submit your quotation duly signed by your representative in sealed envelope direct to the Bids and Awards Committee (BAC) Chairperson or thru the authorized canvasser of this Department not later than \_\_\_\_\_ the time and date of the opening of the sealed quotation.

  
**ALVIN P. DIAZ, Director IV**  
Central Administration Office

QUANTITY	UNIT	ARTICLE / MERCHANDISE / SPECIFICATION	UNIT PRICE	TOTAL
1	unit	<b>SCANNER, Document Camera</b> <b>Specifications:</b> Pixels: 2MP (1920 X 1080 pixels) Camera Sensor: 1/2.7 inch CMOS Sensor Frame-per-Second: atleast 30 Resolution: atleast Full HD (1080p) Zoom: atleast 10x Digital Zoom, 12x Optical Zoom Weight: at most 3.0kg Interface: Output: D-Sub 15Pin Input: D-Sub 15pin HDMI USB I/O: Type B x 1 Internal Microphone: Yes Memory I/O SD Card: 1		
page 2 of 3				

After having carefully read and accepted your General conditions, I/We quote you on the item at prices noted above and bind ourselves to deliver the above articles/merchandise within \_\_\_\_\_ working days from receipt of your valid Purchase Order (PO). The quotation are good only up to \_\_\_\_\_

Canvassed by:

Supplier :

By :

Tel. No.:

TIN No. :

**DEPARTMENT OF FINANCE**  
**Manila**  
**REQUEST FOR QUOTATION**

Date : April 14, 2021  
Purchase Quotation No. 035-2021

Gentlemen :

Please quote your lowest price on the item listed below, subject to the General Conditions at the back hereof and submit your quotation duly signed by your representative in sealed envelope direct to the Bids and Awards Committee (BAC) Chairperson or thru the authorized canvasser of this Department not later than \_\_\_\_\_ the time and date of the opening of the sealed quotation.

  
**ALVIN P. DIAZ, Director IV**  
Central Administration Office

QUANTITY	UNIT	ARTICLE / MERCHANDISE / SPECIFICATION	UNIT PRICE	TOTAL
		<b>Basic Function:</b> Freeze: Yes Output Source: Yes Image Brightness Adjustment: Yes Light Brightness Control: Yes Auto Detect Aspect Ratio: Yes  <b>Extended Function:</b> Still Image Capture: Yes Video Capture: Yes Digital Scroll/Pan/Tilt: Yes Image File Play/Slideshow: Yes Split Screen: Yes <b>NOTE: Please include the following required documents upon submission of your proposal</b> 1. Mayor's/ Business Permit 2. PhilGEPS Registration Number/ Certificate 3. Omnibus Sworn Statement Said documents shall be used for evaluation purposes (for DOF use)		

After having carefully read and accepted your General conditions, I/We quote you on the item at prices noted above and bind ourselves to deliver the above articles/merchandise within \_\_\_\_\_ working days from receipt of your valid Purchase Order (PO). The quotation are good only up to \_\_\_\_\_

Canvassed by:

\_\_\_\_\_

Supplier :

By :

Tel. No.:

TIN No. :

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## GENERAL CONDITIONS

1. The bidders are required to submit brochures, literatures, pictures and technical data pertaining to the brand and model of the equipment being offered.
2. The quotation will not be considered unless it is properly signed by the bidder's authorized representative.
3. All prizes quoted herein are valid and binding for a period of sixty (60) days.
4. Bidder shall be responsible for the source of his equipment.
5. Subject to the provisions of the preceeding paragraph, where awardee has accepted a Purchase Order (PO) but fails to deliver the required products within the time called for in the same order, he must return the order accompanied by written explanations within the period of delivery of the merchandise. Thereafter, if the awardee has not completed delivery within the period, the subject PO shall be cancelled and the award shall be withdrawn from that supplier. The DOF shall then purchase the required item from such other sources as it may determine, with the price difference to be charged against the defaulting awardee.
6. The DOF reserves the right to reject any or all quotations, to waive any formality therein or to accept such quotations as may be considered most advantageous to the government.