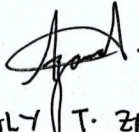

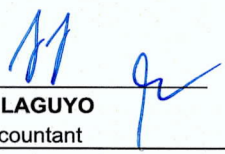




## PURCHASE ORDER

### DEPARTMENT OF FINANCE

Supplier : <b>EPARTNERS SOLUTIONS, INC.</b>		P.O. No. : <b>2025-04-0034</b>			
Address : Unit 2506 Prestige Tower Condominium, F. Ortigas Road, Ortigas Center, Pasig City		Date : 22-Apr-2025			
TIN : 008-521-673-000		Mode of Procurement: SMALL VALUE PROCUREMENT			
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery: <b>DEPARTMENT OF FINANCE - MANILA</b>		Delivery Term : 30 CD upon receipt of PO			
Date of Delivery : _____		Payment Term : GOVERNMENT TERMS			
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	piece	SEAGATE External Hard Drive, 4TB, 2.5" HDD, USB 3.0	8	7,675.00	61,400.00
	piece	SEAGATE External Hard Drive, 2TB, 2.5" HDD, USB 3.0	6	4,884.00	29,304.00
	piece	SEAGATE External Hard Drive, 1TB, 2.5" HDD, USB 3.0	1	3,000.00	3,000.00
	piece	SANDISK Flash Drive, OTG, 64GB capacity	19	572.00	10,868.00
	piece	SANDISK Flash Drive, OTG-Type C, 64GB capacity	5	534.00	2,670.00
	piece	SANDISK Flash Drive, OTG, 32GB capacity	6	429.00	2,574.00
	piece	UGREEN HDMI Cable, 10 meters	3	796.00	2,388.00
	piece	UGREEN HDMI Cable, 5 meters	3	596.00	1,788.00
	piece	APPLE USB-C Digital AV Multiport Adapter	3	4,400.00	13,200.00
	piece	LOGITECH R400 Wireless Laser Pointer/Clicker Presenter	2	2,000.00	4,000.00
	piece	LOGITECH B100 Mouse, Optical, USB Connection Type	10	200.00	2,000.00
	set	A4TECH 3330N Wireless Keyboard and Mouse with USB Dongle	17	1,036.00	17,612.00
TOTAL AMOUNT (In words): <b>One Hundred Fifty Thousand Eight Hundred Four Pesos Only</b>					<b>₱150,804.00</b>
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.					
Conforme:		Very truly yours,			
 <b>ANALY T. ZARATE</b> <i>Signature over Printed Name of the Supplier</i> <b>MAY 05, 2025</b> <i>Date</i>		 <b>ALVIN P. DIAZ</b> Director IV Central Administration Office			
Fund Cluster : _____		ORS/BURS No. : <u>01101092025-04-00851</u>			
Funds Available: _____		Date of ORS/BURS: <u>4/28/2025</u>			
 <b>LOIDA P. LAGUYO</b> Chief Accountant		Amount : <u>₱ 150,804.00</u> <u>50203010-01</u> RC : <u>various</u>			

## **TERMS AND CONDITIONS**

1. Suppliers should see to it that the full services required and quality ordered are delivered within the prescribed period in accordance with the price quotation at the back hereof. This Purchase Order should accompany the delivery invoices.
2. Suppliers failure to make the delivery when due, the Department of Finance shall impose the following penalties: (a) to deduct for each day of delay 1/10 of one percent of the amount of the delayed delivered item/s or (b) the Department may opt to canvass from one supplier and charge the balance to the herein Suppliers if the price canvassed is lower than the price of herein quoted.
3. Suppliers agree to deliver / render the service ordered only during the official hours of the government except when a special arrangement is made before the acceptance of the Purchase Order by the Suppliers.
4. If the Suppliers cannot serve this Order for any reason he must return this Order accompanied by this written explanation within the period of delivery of the merchandise.
5. Service rendered are subject to government inspection and the DEPARTMENT reserves the right to cancel the Purchase Order and rejects the service delivered if found not in accordance with the specification called in the order.
6. The DEPARTMENT reserves the right to ban or reject any Purchase Order entered into by the herein Suppliers in violation of the above terms and conditions.
7. The Suppliers bond maybe confiscated if the suppliers refuse to accept this Purchase Order and abide by this Terms and Conditions.