



Republic of the Philippines  
**DEPARTMENT OF FINANCE**  
Roxas Blvd. corner P. Ocampo St., 1004 Manila



**PURCHASE ORDER**  
**DEPARTMENT OF FINANCE**

Supplier	: <b>EPARTNERS SOLUTIONS, INC.</b>	P.O. No.	: <b>2025-04-0031</b>
Address	: Unit 2506 Prestige Tower, Don F. Ortigas Jr. Road, Brgy. San Antonio, Pasig City, Metro Manila	Date	: April 21, 2025
TIN	: 008-521-673-000	Mode of Procurement	: SMALL VALUE PROCUREMENT

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: <b>DEPARTMENT OF FINANCE - MANILA</b>	Delivery Term : <b>15CD upon receipt of the PO</b>
Date of Delivery : _____	Payment Term : <b>GOVERNMENT TERMS</b>


Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	lot	<b>ZOOM WORKPLACE BUSINESS</b> ICT Software Subscription - Video Conferencing  (such requirements specified in the terms of reference) Per RFQ No. 2025-03-0030 dated March 19, 2025	1	₱326,786.00	<b>₱326,786.00</b>

TOTAL AMOUNT (In words): **Three Hundred Twenty-Six Thousand Seven Hundred Eighty-Six Pesos Only**


**₱326,786.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

  
**ANALY T. ZARATE**  
Signature over Printed Name of the Supplier  
**May - 5 - 2025**  
Date

Very truly yours,

  
**ALVIN P. DIAZ**  
Director IV  
Central Administration Office

Fund Cluster : \_\_\_\_\_  
Funds Available : \_\_\_\_\_

  
**LOIDA P. LAGUYO**  
Chief Accountant

ORS/BURS No. : **01101192025-04-000830**  
Date of ORS/BURS : **4/21/2025**  
Amount : **₱ 326,786.00**  
**50299070-01**  
**- MTH -**