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| **Revenue Office – Mabuhay Lane** |

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| DOF-RO-PR-001-FR-155 REV.0 |

**IMPORTATION MONITORING SHEET**

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **DESCRIPTION OF GOODS** | **CERTIFICATE OF AUTHORITY TO IMPORT** | | | | **PURCHASE ORDER (PO)** | | **BILL OF LADING/AIR WAYBILL No. & Date** | **INVOICE** | | | **RUNNING BALANCE\*** | **REMARKS  (Partial/ Complete)** |
| **CA #** | **Date Issued** | **Page/ Item** | **Quantity** | **PO No. and Date** | **Amount (USD)** | **Invoice No. & Date** | **Quantity** | **Amount** |
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**NOTE**:

You may add/delete rows if necessary

- For partial shipments (e.g., part of 1 lot, part of 3 lots, etc.):

Running balance = Amount per Purchase Order - Amount per Invoice

- For all other shipments:

Running balance = Quantity per CA - Quantity per Invoice

Certified true and correct:

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Consignee/Applicant

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_