

BAF FORM NO. 301
August 1990


FINANCIAL REPORT OF OPERATION
For the Fourth Quarter Ending December 31, 2011

Dept. Code
Agency/Bureau/Office A-5455
Fund Code

Dept. : Department of Finance
Agency/Bureau/Office : Office of the Secretary
Fund Title : General Fund (Current Appro)

F/P/P		EXPENSES	ALLOTMENT RECEIVED		TOTAL ALLOTMENT	REALIGNMENT	OBLIGATIONS	UNOBLIGATED BALANCE	REMARKS
DBM CODE	NGAS CODE		LAST QUARTER	THIS QUARTER					
Fund 101 - Regular Appro. & Other Releases									
PERSONAL SERVICES			186,718,926.00	3,783,587.00	190,502,513.00	-	180,743,292.33	9,759,220.67	
MAINTENANCE & OTHER OPERATING EXP.			196,105,166.00	104,353,000.00	300,458,166.00	(16,559,012.00)	172,169,476.50	111,729,677.50	
CAPITAL OUTLAY			6,293,000.00	-	6,293,000.00	16,559,012.00	5,807,428.22	17,044,583.78	
Grand Total			389,117,092.00	108,136,587.00	497,253,679.00	-	358,720,197.05	138,533,481.95	

Certified Correct:


EUTIQUIA C. MUTIANGPILI
Chief Administrative Officer
Budget Division

BAF FORM NO. 301 August 1990									
FINANCIAL REPORT OF OPERATION For the Fourth Quarter Ending December 31, 2011									
Dept.		: Department of Finance						Dept. Code	
Agency/Bureau/Office		: Office of the Secretary						Agency/Bureau/Office A-5455	
Fund Title		: General Fund (Current Appro)						Fund Code	
F/P/P		EXPENSES	ALLOTMENT RECEIVED		TOTAL ALLOTMENT	REALIGNMENT	OBLIGATIONS	UNOBLIGATED BALANCE	REMARKS
DBM CODE	NGAS CODE		LAST QUARTER	THIS QUARTER					
Summary of Fund 101 (Regular Appropriation & Other SAROs)									
		PERSONAL SERVICES							
100-110A	701	Salaries and Wages-Regular	128,755,576.00	70,794.00	128,826,370.00	(3,976,331.83)	119,641,460.56	5,208,577.61	
100-115A	706	Salaries and Wages-Contractual	7,620,000.00	-	7,620,000.00	(6,816,378.16)	204,614.61	599,007.23	
100-900D	711	Personnel Economic Relief Allowance	9,416,000.00	-	9,416,000.00	17,363.65	8,617,092.74	816,270.91	
100-900E	712	Additional Compensation	-	-	-	-	-	-	
100-500A	713	Representation Allowance	3,688,000.00	20,903.50	3,708,903.50	958,383.39	4,589,061.14	78,225.75	
100-500A	714	Transportation Allowance	3,688,000.00	20,903.50	3,708,903.50	464,359.50	3,189,341.70	983,921.30	
100-900J	715	Clothing/Uniform Allowance	1,588,000.00	-	1,588,000.00	-	1,528,000.00	60,000.00	
100-9000	716	Subsistence, Laundry & Quarter Allowance	74,000.00	-	74,000.00	5,200.00	79,200.00	-	
100-900U	717	Productivity Incentive Bonus	756,000.00	-	756,000.00	-	742,000.00	14,000.00	
100-900V	719	Other Bonuses and Allowances	-	-	-	-	-	-	
100-500B	720	Honoraria	-	-	-	28,368.40	28,368.40	-	
100-900V	721	Hazard Pay	-	-	-	237,843.50	237,843.50	-	
100-900A/B	722	Step Increment/Longevity Pay	-	-	-	-	-	-	
100-400	723	Overtime and Night Pay	-	-	-	393,945.74	393,945.74	-	
100-800	724	Cash Gift	1,985,000.00	-	1,985,000.00	5,500.00	1,833,625.00	156,875.00	
100-800	725	Year-End Bonus	11,366,429.00	14,154.00	11,380,583.00	145,487.40	10,745,113.68	780,956.72	
100-310	731	Life and Retirement Insurance Contributions	15,425,109.00	8,832.00	15,433,941.00	-	14,509,508.45	924,432.55	
100-320	732	PAG-IBIG Contribution	473,600.00	-	473,600.00	500.00	436,700.00	37,400.00	
100-330	733	Philhealth Contributions	1,146,138.00	-	1,146,138.00	60,453.50	1,149,579.00	57,012.50	
100-340	734	ECC Contributions	477,600.00	-	477,600.00	700.00	435,760.00	42,540.00	
200-15A	740	Retirement Benefits - Civilian	-	-	-	-	-	-	
100-130	742	Terminal Leave Benefits	259,474.00	-	259,474.00	1,451,132.35	1,710,605.25	1.10	
100-900V	743	Health Workers Benefit	-	-	-	-	-	-	
100-900V	749	Other Personnel Benefits	-	3,648,000.00	3,648,000.00	7,023,472.56	10,671,472.56	-	
		T o t a l	186,718,926.00	3,783,587.00	190,502,513.00	-	180,743,292.33	9,759,220.67	
Summary of Fund 101 (Regular Appropriation & Other SAROs)									
		Maintenance and Other Operating Expenses							
200-02L	751	Traveling Expenses - Local	3,878,055.42	-	3,878,055.42	(1,569,559.77)	2,308,495.65	-	
200-02F	752	Traveling Expenses - Foreign	3,017,350.42	-	3,017,350.42	4,235,701.28	7,253,051.70	-	
200-17	753	Training Expenses	1,173,000.00	-	1,173,000.00	(493,900.00)	679,100.00	-	
200-07	755	Office Supplies Expense	6,816,293.16	-	6,816,293.16	4,533,978.44	11,350,271.60	-	
200-07	756	Accountable Forms Expenses	63,544.07	-	63,544.07	(16,419.07)	47,125.00	-	
200-07	759	Drugs and Medicines	569,151.47	-	569,151.47	(108,777.51)	460,373.96	-	
200-07	760	Medical, Dental and Laboratory Supplies Expense	29,463.82	-	29,463.82	(25,441.57)	4,022.25	-	
200-23	761	Gasoline, Oil and Lubricants	1,879,633.70	-	1,879,633.70	(243,359.08)	1,636,274.62	-	
200-07	765	Other Supplies Expense	1,656,704.49	-	1,656,704.49	35,113.63	1,691,818.12	-	
200-14A	766	Water Expenses	1,764,792.96	-	1,764,792.96	3,088,264.48	4,853,057.44	-	
200-14C	767	Electricity Expenses	30,546,503.69	-	30,546,503.69	(1,970,400.39)	28,576,103.30	-	
200-29	768	Cooking Gas	473.01	-	473.01	1,206.99	1,680.00	-	
200-03	771	Postage and Deliveries	176,524.70	-	176,524.70	203,192.97	379,717.67	-	
200-03	772	Telephone Expenses - Landline	2,029,048.38	-	2,029,048.38	(143,624.87)	1,885,423.51	-	
200-03	773	Telephone Expenses - Mobile	1,168,897.40	-	1,168,897.40	927,252.75	2,096,150.15	(0.00)	
200-03	774	Internet Expenses	1,118,677.68	-	1,118,677.68	81,266.32	1,199,944.00	-	
200-29	778	Membership Dues and Contributions	1,457,000.00	-	1,457,000.00	(1,457,000.00)	-	-	
200-29	780	Advertising Expense	1,937,000.00	-	1,937,000.00	(1,899,292.40)	37,707.60	-	

BAF FORM NO. 301 August 1990									
FINANCIAL REPORT OF OPERATION For the Fourth Quarter Ending December 31, 2011									
Dept. :		Department of Finance						Dept. Code	
Agency/Bureau/Office :		Office of the Secretary						Agency/Bureau/Office A-5455	
Fund Title :		General Fund (Current Appro)						Fund Code	
F/P/P		EXPENSES	ALLOTMENT RECEIVED		TOTAL ALLOTMENT	REALIGNMENT	OBLIGATIONS	UNOBLIGATED BALANCE	REMARKS
DBM CODE	NGAS CODE		LAST QUARTER	THIS QUARTER					
200-29	781	Printing and Binding Expense	448,000.00	-	448,000.00	(93,000.00)	355,000.00	-	
200-08	782	Rent Expense	12,106,000.02	-	12,106,000.02	(5,831,159.66)	6,274,840.36	-	
	783	Representation Expenses	-	-	-	1,137,770.58	1,137,770.58	-	
	785	Storage Expenses	3,150,000.00	-	3,150,000.00	(3,150,000.00)	-	-	
200-29	786	Subscription Expense	351,000.01	-	351,000.01	31,391.59	382,391.60	-	
200-29	787	Survey Expenses	70,000.00	-	70,000.00	80,000.00	150,000.00	-	
200-29	791	Legal Services	8,048,992.48	-	8,048,992.48	(8,040,637.48)	8,355.00	-	
200-29	792	Auditing Expense	-	-	-	-	-	-	
200-29	793	Consultancy Service	2,971,299.81	-	2,971,299.81	(1,768,799.81)	1,202,500.00	-	
200-07	795	General Services	-	-	-	-	-	-	
200-29	796	Janitorial	8,576,922.87	-	8,576,922.87	(3,030,799.04)	5,546,123.83	-	
200-29	797	Security Services	13,273,944.53	-	13,273,944.53	(3,763,045.02)	9,510,899.51	-	
200-29	799	Other Professional Services	23,347,049.52	-	23,347,049.52	90,135.32	23,437,184.84	-	
200-04	811	Repairs and Maint. - Office Buildings	9,664,628.63	-	9,664,628.63	(7,394,659.21)	2,269,969.42	-	
200-29	815	Repair & Maint. - Other Structures	-	-	-	-	-	-	
200-29	821	Repair & Maint. - Office Equipment	826.97	-	826.97	(826.97)	-	-	
200-29	822	Repair & Maint. - Furniture & Fixtures	111,432.36	-	111,432.36	140,053.39	251,485.75	-	
200-29	823	Repair & Maint. - IT Equipment & Software	62,595.36	-	62,595.36	661,184.64	723,780.00	-	
200-03	829	Repair & Maint. - Communication Equipment	-	-	-	9,900.00	9,900.00	-	
200-29	831	Repair & Maint. - Firefighting Equipment	-	-	-	-	-	-	
	833	Repair & Maint. - Medical, Dental & Lab. Equipment	-	-	-	7,700.00	7,700.00	-	
200-29	840	Repair & Maint. - Other Machineries & Eqpt.	289,939.55	-	289,939.55	232,210.45	522,150.00	-	
200-05	841	Repair & Maint. - Motor Vehicles	48,577.11	-	48,577.11	504,905.36	553,482.47	-	
200-29	850	Repair & Maint. - Other Property Plant & Equipment	-	-	-	-	-	-	
200-19	881/882	Confidential & Intelligence Fund	500,000.00	-	500,000.00	-	500,000.00	-	
200-18	883	Extraordinary Expenses	1,414,000.00	-	1,414,000.00	(180,244.68)	1,233,755.32	-	
200-18	884	Miscellaneous Expenses	1,728,000.00	-	1,728,000.00	(322,568.20)	1,405,431.80	-	
200-29	891	Taxes, Duties and Fees	1,433,860.96	-	1,433,860.96	(1,375,289.12)	58,571.84	-	
200-24	892	Fidelity Bond Premium	1,375,797.15	-	1,375,797.15	(1,122,448.65)	253,348.50	-	
200-24	893	Insurance Expense	2,308,341.89	-	2,308,341.89	2,366,641.56	4,674,983.45	-	
200-29	969	Other Maintenance & Operating Expenses	45,541,842.41	104,353,000.00	149,894,842.41	9,074,370.75	47,239,535.66	111,729,677.50	
		T o t a l	196,105,166.00	104,353,000.00	300,458,166.00	(16,559,012.00)	172,169,476.50	111,729,677.50	
		Capital Outlay							
300-35	211	Office Buildings	-	-	-	11,331,335.22	12,123.22	11,319,212.00	
300-35	215	Other Structures	-	-	-	-	-	-	
300-36	221	Office Equipment	568,920.00	-	568,920.00	468,970.00	15,950.00	1,021,940.00	
300-36	222	Furniture and Fixture	-	-	-	503,860.00	503,860.00	-	
300-38	223	IT Equipment and Software	724,080.00	-	724,080.00	4,227,646.78	248,295.00	4,703,431.78	
300-36	224	Library Books	-	-	-	-	-	-	
300-36	229	Communication Equipment	-	-	-	10,800.00	10,800.00	-	
300-36	233	Medical & Dental Equipment	-	-	-	13,700.00	13,700.00	-	
300-36	240	Other Machineries and Equipment	-	-	-	2,700.00	2,700.00	-	-
300-36	241	Motor Vehicle	-	-	-	-	-	-	
300-36	250	Other Property, Plant & Equipment	5,000,000.00	-	5,000,000.00	-	5,000,000.00	-	
		T o t a l	6,293,000.00	-	6,293,000.00	16,559,012.00	5,807,428.22	17,044,583.78	
Grand Total - Regular Appro. & Other Releases			389,117,092.00	108,136,587.00	497,253,679.00	-	358,720,197.05	138,533,481.95	

BAF FORM NO. 301
August 1990

FINANCIAL REPORT OF OPERATION
For the Fourth Quarter Ending December 31, 2011

Dept. Code
Agency/Bureau/Office A-5455
Fund Code

Dept. : Department of Finance
Agency/Bureau/Office : Office of the Secretary
Fund Title : General Fund (Cont. Appro)

F/P/P		EXPENSES	ALLOTMENT RECEIVED		TOTAL ALLOTMENT	REALIGNMENT	OBLIGATIONS	UNOBLIGATED BALANCE	REMARKS
DBM CODE	NGAS CODE		LAST QUARTER	THIS QUARTER					
Fund 101 - Regular Appro. & Other Releases									
PERSONAL SERVICES			-	-	-	-	-	-	
MAINTENANCE & OTHER OPERATING EXP.			13,996,620.08	-	13,996,620.08	-	13,538,053.28	458,566.80	
CAPITAL OUTLAY			69,964,000.00	-	69,964,000.00	-	69,461,272.16	502,727.84	
Grand Total			83,960,620.08	-	83,960,620.08	-	82,999,325.44	961,294.64	

Certified Correct:

EUTIQUIA C. MUTIANGPILI

Chief Administrative Officer
Budget Division

BAF FORM NO. 301
August 1990

FINANCIAL REPORT OF OPERATION
For the Fourth Quarter Ending December 31, 2011

Dept. : Department of Finance
Agency/Bureau/Office : Office of the Secretary
Fund Title : General Fund (Cont. Appro)

Dept. Code
Agency/Bureau/Office A-5455
Fund Code

F/P/P		EXPENSES	ALLOTMENT RECEIVED		TOTAL ALLOTMENT	REALIGNMENT	OBLIGATIONS	UNOBLIGATED BALANCE	REMARKS
DBM CODE	NGAS CODE		LAST QUARTER	THIS QUARTER					
Summary of Fund 101 (Regular Appropriation & Other SAROs)									
PERSONAL SERVICES									
100-110A	701	Salaries and Wages-Regular	-	-	-	-	-	-	
100-115A	706	Salaries and Wages-Contractual	-	-	-	-	-	-	
100-900D	711	Personnel Economic Relief Allowance	-	-	-	-	-	-	
100-900E	712	Additional Compensation	-	-	-	-	-	-	
100-500A	713	Representation Allowance	-	-	-	-	-	-	
100-500A	714	Transportation Allowance	-	-	-	-	-	-	
100-900J	715	Clothing/Uniform Allowance	-	-	-	-	-	-	
100-9000	716	Subsistence, Laundry & Quarter Allowance	-	-	-	-	-	-	
100-900U	717	Productivity Incentive Bonus	-	-	-	-	-	-	
100-900V	719	Other Bonuses and Allowances	-	-	-	-	-	-	
100-500B	720	Honoraria	-	-	-	-	-	-	
100-900V	721	Hazard Pay	-	-	-	-	-	-	
100-900A/B	722	Step Increment/Longevity Pay	-	-	-	-	-	-	
100-400	723	Overtime and Night Pay	-	-	-	-	-	-	
100-800	724	Cash Gift	-	-	-	-	-	-	
100-800	725	Year-End Bonus	-	-	-	-	-	-	
100-310	731	Life and Retirement Insurance Contributions	-	-	-	-	-	-	
100-320	732	PAG-IBIG Contribution	-	-	-	-	-	-	
100-330	733	Philhealth Contributions	-	-	-	-	-	-	
100-340	734	ECC Contributions	-	-	-	-	-	-	
200-15A	740	Retirement Benefits - Civilian	-	-	-	-	-	-	
100-130	742	Terminal Leave Benefits	-	-	-	-	-	-	
100-900V	743	Health Workers Benefit	-	-	-	-	-	-	
100-900V	749	Other Personnel Benefits	-	-	-	-	-	-	
Total			-	-	-	-	-	-	
Summary of Fund 101 (Regular Appropriation & Other SAROs)									
Maintenance and Other Operating Expenses									
200-02L	751	Traveling Expenses - Local	-	-	-	-	-	-	
200-02F	752	Traveling Expenses - Foreign	6,897.88	-	6,897.88	(6,897.88)	-	-	
200-17	753	Training Expenses	99,993.21	-	99,993.21	(99,993.21)	-	-	
200-07	755	Office Supplies Expense	490.19	-	490.19	(490.19)	-	-	
200-07	756	Accountable Forms Expenses	-	-	-	-	-	-	
200-07	759	Drugs and Medicines	5,309.63	-	5,309.63	(5,309.63)	-	-	
200-07	760	Medical, Dental and Laboratory Supplies Expense	2,981.06	-	2,981.06	(2,981.06)	-	-	
200-23	761	Gasoline, Oil and Lubricants	457.69	-	457.69	(457.69)	-	-	
200-07	765	Other Supplies Expense	3,770.63	-	3,770.63	(3,770.63)	-	-	
200-14A	766	Water Expenses	-	-	-	-	-	-	
200-14C	767	Electricity Expenses	-	-	-	-	-	-	
200-29	768	Cooking Gas	6,117.05	-	6,117.05	(6,117.05)	-	-	
200-03	771	Postage and Deliveries	-	-	-	-	-	-	
200-03	772	Telephone Expenses - Landline	3,690.54	-	3,690.54	(3,690.54)	-	-	
200-03	773	Telephone Expenses - Mobile	68,666.72	-	68,666.72	(68,666.72)	-	-	
200-03	774	Internet Expenses	-	-	-	-	-	-	
200-29	778	Membership Dues and Contributions	-	-	-	-	-	-	
200-29	780	Advertising Expense	-	-	-	28,963.20	28,963.20	-	

FINANCIAL REPORT OF OPERATION
For the Fourth Quarter Ending December 31, 2011

Dept. : Department of Finance
Agency/Bureau/Office : Office of the Secretary
Fund Title : General Fund (Cont. Appro)

Dept. Code
Agency/Bureau/Office A-5455
Fund Code

F/P/P		EXPENSES	ALLOTMENT RECEIVED		TOTAL ALLOTMENT	REALIGNMENT	OBLIGATIONS	UNOBLIGATED BALANCE	REMARKS
DBM CODE	NGAS CODE		LAST QUARTER	THIS QUARTER					
200-29	781	Printing and Binding Expense	62,312.55	-	62,312.55	(62,312.55)	-	-	
200-08	782	Rent Expense	-	-	-	947,966.08	947,966.08	-	
	783	Representation Expenses	-	-	-	-	-	-	
	785	Storage Expenses	-	-	-	-	-	-	
200-29	786	Subscription Expense	-	-	-	-	-	-	
200-29	787	Survey Expenses	-	-	-	-	-	-	
200-29	791	Legal Services	-	-	-	-	-	-	
200-29	792	Auditing Expense	-	-	-	-	-	-	
200-29	793	Consultancy Service	-	-	-	4,328,800.00	4,328,800.00	-	
200-07	795	General Services	-	-	-	-	-	-	
200-29	796	Janitorial	-	-	-	-	-	-	
200-29	797	Security Services	52,694.10	-	52,694.10	(52,694.10)	-	-	
200-29	799	Other Professional Services	-	-	-	-	-	-	
200-04	811	Repairs and Maint. - Office Buildings	-	-	-	-	-	-	
200-29	815	Repair & Maint. - Other Structures	-	-	-	-	-	-	
200-29	821	Repair & Maint. - Office Equipment	-	-	-	-	-	-	
200-29	822	Repair & Maint. - Furniture & Fixtures	-	-	-	-	-	-	
200-29	823	Repair & Maint. - IT Equipment & Software	-	-	-	474,000.00	474,000.00	-	
200-03	829	Repair & Maint. - Communication Equipment	-	-	-	-	-	-	
200-29	831	Repair & Maint. - Firefighting Equipment	-	-	-	-	-	-	
	833	Repair & Maint. - Medical, Dental & Lab. Equipment	-	-	-	-	-	-	
200-29	840	Repair & Maint. - Other Machineries & Eqpt.	-	-	-	-	-	-	
200-05	841	Repair & Maint. - Motor Vehicles	4,921.95	-	4,921.95	(4,921.95)	-	-	
200-29	850	Repair & Maint. - Other Property Plant & Equipment	-	-	-	-	-	-	
200-19	881/882	Confidential & Intelligence Fund	-	-	-	-	-	-	
200-18	883	Extraordinary Expenses	-	-	-	-	-	-	
200-18	884	Miscellaneous Expenses	-	-	-	-	-	-	
200-29	891	Taxes, Duties and Fees	-	-	-	-	-	-	
200-24	892	Fidelity Bond Premium	-	-	-	562.50	562.50	-	
200-24	893	Insurance Expense	-	-	-	-	-	-	
200-29	969	Other Maintenance & Operating Expenses	13,678,316.88	-	13,678,316.88	(5,461,988.58)	7,757,761.50	458,566.80	
		Total	13,996,620.08	-	13,996,620.08	-	13,538,053.28	458,566.80	
		Capital Outlay							
300-35	211	Office Buildings	5,189,000.00	-	5,189,000.00	(2,563,189.13)	2,625,810.87	-	
300-35	215	Other Structures	-	-	-	-	-	-	
300-36	221	Office Equipment	-	-	-	62,850.00	62,850.00	-	
300-36	222	Furniture and Fixture	-	-	-	641,421.13	641,421.13	-	
300-38	223	IT Equipment and Software	64,775,000.00	-	64,775,000.00	1,364,470.84	65,636,743.00	502,727.84	
300-36	224	Library Books	-	-	-	443,917.16	443,917.16	-	
300-36	229	Communication Equipment	-	-	-	33,550.00	33,550.00	-	
300-36	233	Medical & Dental Equipment	-	-	-	-	-	-	
300-36	240	Other Machineries and Equipment	-	-	-	16,980.00	16,980.00	-	
300-36	241	Motor Vehicle	-	-	-	-	-	-	
300-36	250	Other Property, Plant & Equipment	-	-	-	-	-	-	
		Total	69,964,000.00	-	69,964,000.00	0.00	69,461,272.16	502,727.84	-
Grand Total - Regular Appro. & Other Releases			83,960,620.08	-	83,960,620.08	0.00	82,999,325.44	961,294.64	