ANNEX Position Paper Template

**Name/Group**: *[Insert the name of the person or group making the amendment or suggestions]*

**Date**: *[Insert the date the amendments were submitted]*

**Contact Details:**

**E-mail Address:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Contact Numbers:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**TOPIC:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**CMTA SECTIONS COVERED:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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| **TOPIC/ITEM**  **CAO/PMO** | **COMMENTS/**  **RECOMMENDATION** | **RATIONALE** |
| *[Insert the current procedure being used by BoC]* | *[Insert the suggested changes]* | *[Insert the rationale behind the amendments]* |
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