



Republic of the Philippines
DEPARTMENT OF FINANCE
Roxas Blvd. corner P. Ocampo St., 1004 Manila




REQUEST FOR QUOTATION

RFQ No.: **2025-07-0088**

Date: July 16, 2025

Gentlemen :

Please quote your lowest price on the item listed below, subject to the General Conditions at the back hereof and submit your quotation duly signed by your representative in sealed envelope direct to the Bids and Awards Committee (BAC) Chairperson or through the authorized canvasser of this Department not later than _____ the time and date of the opening of the sealed quotation.


ALVIN P. DIAZ
Director IV
Central Administration Office

QUANTITY	UNIT	ARTICLE / MERCHANDISE / SPECIFICATION	UNIT PRICE	TOTAL
3	unit	Barcode Printer	₱22,000.00	₱66,000.00
2	unit	Barcode Scanner	₱6,000.00	₱12,000.00
3	unit	Sheetfed Scanner	₱17,400.00	₱52,200.00
46	piece	Powerbank, 10,000 mAh	₱1,000.00	₱46,000.00
9	set	Wireless Keyboard and Mouse with USB Dongle	₱1,350.96	₱12,158.64
16	unit	Multiport USB Hub, 11-in-1	₱5,000.00	₱80,000.00
10	piece	Flash Drive, 64GB	₱726.96	₱7,269.60
1	piece	Memory Card, 512GB	₱8,000.00	₱8,000.00
		NOTE: Please include the following required documents upon submission of your proposal for evaluation purposes: 1. Latest Mayor's/Business Permit 2. PhilGEPS Registration Number <i>**For the bidder/s with Platinum Membership who opt to submit PhilGEPS Certificate, the validity of the Class "A" eligibility documents specified in Section 20.2.9 of the RA 12009 shall be effective for one year, and updated within the period of its validity.</i> 3. Omnibus Sworn Statement (to be submitted by the winning bidder upon receipt of PO)		
TOTAL AMOUNT				₱283,628.24

After having carefully read and accepted the general conditions, I/we quote you on the item at prices noted above and bind ourselves to deliver the above articles/merchandise within 30 calendar days from receipt of your valid Purchase Order (PO). The quotation are good only up to 60 calendar days.

Canvassed by:

Supplier :

By :

Tel. No.:

TIN :



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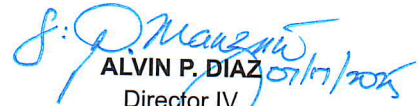
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GENERAL CONDITIONS

1. The bidders are required to submit brochures, literatures, pictures and technical data pertaining to the brand and model of the equipment being offered.
2. The quotation will not be considered unless it is properly signed by the bidder's authorized representative.
3. All prizes quoted herein are valid and binding for a period of sixty (60) days.
4. Bidder shall be responsible for the source of his equipment.
5. Subject to the provisions of the preceeding paragraph, where awardee has accepted a Purchase Order (PO) but fails to deliver the required products within the time called for in the same order, he must return the order accompanied by written explanations within the period of delivery of the merchandise. Thereafter, if the awardee has not completed delivery within the period, the subject PO shall be cancelled and the award shall be withdrawn from that supplier. The DOF shall then purchase the required item from such other sources as it may determine, with the price difference to be charged against the defaulting awardee.
6. The DOF reserves the right to reject any or all quotations, to waive any formality therein or to accept such quotations as may be considered most advantageous to the government.

TECHNICAL SPECIFICATIONS

RFQ No. 2025-07-0088 dated July 16, 2025

I. PROJECT SCOPE

The prospective supplier shall bid for the **Supply and Delivery of Various IT Peripherals**.

II. TECHNICAL SPECIFICATION

Detailed minimum specifications of the items to be procured:

Item	Specifications
1. BARCODE PRINTER	<ul style="list-style-type: none">Resolution: 8 dots/ mm / 203 DPIPrinting method: Thermal transfer & direct thermalProcessor: 32 bit RISCMemory: 4MB Flash memory; 8MB SDRAMInterface: USB 2.0, ethernet portSensors: Gap transmissive sensor, black mark reflective sensor, head open sensor, ribbon end sensorMedia type: Continuous, die-cut, tag & fanfoldBar code: Code 39, Code 93, Code 128 UCC, Code 128 Subset a, b, c, Codabar, Interleave 2 of 5, EAN-8, EAN-13, EAN-128, UPC-A, UPC-E, EAN and UPC 2 (5) digits add-on, MSI, Plessey, Postnet, GS1 Databar, Logmars, Code 11, PDF-417, Maxicode, Datamatrix, QR code, AztechMax print speed: 102 mm (4")/secondMax print width: 108 mm (4.25")Enclosure: Double-walled plasticWeight: 2.3kg (5.07lbs)Label roll capacity: 127 mm (5") ODRibbon: 110m long, max OD 40 mm, 0.5" core (ink coated inside)Ribbon width: 40 mm – 1110 mmWarranty: At least 1 year
2. BARCODE SCANNER	<ul style="list-style-type: none">Form factor: HandheldLight source: LaserImage sensor: LinearScan rate: 100 scan/sScan pattern: Bi-directionalInterface: USBBarcode symbology supported: UPC/EAN, UPC/EAN Supplementals, UCC/EAN 128, Code 39, Code 39 Full ASCII, Code 39 TriOptic, Code 128, Code 128 Full ASCII, Codabar, Interleaved 2 of 5, Discrete 2 of 5, Code 93, MSI, Code 11, IATA, RSS VariantsWarranty: At least 1 year
3. SHEETFED SCANNER	<ul style="list-style-type: none">Scan type: SheetfedScan resolution: At least 600 dpiDaily duty cycle: 3500 pagesBit depth: 24 bit (external), 48 bit (internal)Duplex ADF scanning: YesADF scan speed: 35 ppm/70 ipmADF capacity: 50 sheetsColor scanning: YesGrayscale level: 256Scan technology: CMOS CIS

	<ul style="list-style-type: none"> • Scanning option (ADF): Single pass duplex • Light source: LED • Compatibility: Windows and MAC OS • Memory: 256MB • Connectivity: USB 3.0 • Energy star certified: Yes • Warranty: At least 1 year
4. POWERBANK	<ul style="list-style-type: none"> • Capacity: 10,000 mAh • Output: 22.5w • Ports: USB C, USB A • Warranty: 1 year
5. WIRELESS KEYBOARD AND MOUSE WITH USB DONGLE	<ul style="list-style-type: none"> • Connectivity: Wireless (dongle) • Wireless transmission: 2.4GHz • Operating distance: Up to 10 meters range • USB type: At least 3.0 • Compatibility: Windows and Mac • Power: 2 AA batteries (included) • Plug and play: Yes • Mouse dpi: 1000 • Keyboard features Numpad, multimedia keys, and function keys
6. USB HUB	<ul style="list-style-type: none"> • Multi-port USB-C hub (11-in-1) • Input: 20V, 5A • Output USB-C: 20.5V (100W power delivery) • Output USB 3.0: 5V, 900mA • Output USB 2.0: 5V, 500mA • HDMI: 4K@30Hz • VGA: 1920*1080P@60Hz • Ethernet port: 1000Mbps • USB 3.0 data transfer rate: 5Gbps • USB 2.0 data transfer rate: 480Mbps • Operating system support: Windows 7/8/10, Mac OS 10.6 and above
7. FLASH DRIVE	<ul style="list-style-type: none"> • Capacity: 64GB
8. MEMORY CARD	<ul style="list-style-type: none"> • Type: Micro SDXC • Capacity: 512GB • Interface: UHS-I • Miscellaneous: SD adapter

III. SCHEDULE OF REQUIREMENTS

The supplier shall deliver the items to the Department of Finance through the General Services Division within 30 calendar days upon receipt of the Purchase Order.

I hereby certify to comply and deliver all the above requirements

Signature over Printed Name of the Representative

Company Name : _____
Date Signed : _____
Email/Phone No.: _____