



PURCHASE ORDER DEPARTMENT OF FINANCE

Supplier	: NEWTRENDS INTERNATIONAL CORPORATION	P.O. No.	: 2025-04-0035
Address	: Kampri Bldg. 2254 Pasong Tamo St., Makati City	Date	: 24-Apr-2025
TIN	: 005-180-289-00000	Mode of Procurement:	SMALL VALUE PROCUREMENT

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	DEPARTMENT OF FINANCE - MANILA	Delivery Term	: 30 CD upon receipt of PO
Date of Delivery :		Payment Term	: GOVERNMENT TERMS

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
		Procurement of Loyalty Incentive for Employees with 25 Years of Service in the DOF			
	set	Customized Wristwatch and Pen Set for Men Brand: Cross Men's Metal Watch and Pen Set Model No.: CR8062-33/CAT0662-2	7	6,034.90	42,244.30
	set	Customized Wristwatch and Pen Set for Women Brand: Cross Ladies' Metal Watch and Pen Set Model No.: CR9062-33/CAT0662-2	7	6,034.90	42,244.30
		<i>(such requirements stated in the Technical Specifications of RFQ No. 2025-04-0035)</i>			

TOTAL AMOUNT (In words): **Eighty-Four Thousand Four Hundred Eighty-Eight Pesos and 60/100 Only** **₱84,488.60**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Very truly yours,

Rosalie N. Ortiz
Signature over Printed Name of the Supplier
MAY 6, 2025
Date

Alvin P. Diaz
ALVIN P. DIAZ
Director IV
Central Administration Office

Fund Cluster : _____
Funds Available: _____

ORS/BURS No. : 011011012025-04-0035
Date of ORS/BURS: 4/29/2025
Amount : ₱ 84,488.60
50299990-99
- HEND -

Loida P. Laguyo
LOIDA P. LAGUYO
Chief Accountant

TERMS AND CONDITIONS

1. Suppliers should see to it that the full services required and quality ordered are delivered within the prescribed period in accordance with the price quotation at the back hereof. This Purchase Order should accompany the delivery invoices.
2. Suppliers failure to make the delivery when due, the Department of Finance shall impose the following penalties: (a) to deduct for each day of delay 1/10 of one percent of the amount of the delayed delivered item/s or (b) the Department may opt to canvass from one supplier and charge the balance to the herein Suppliers if the price canvassed is lower than the price of herein quoted.
3. Suppliers agree to deliver / render the service ordered only during the official hours of the government except when a special arrangement is made before the acceptance of the Purchase Order by the Suppliers.
4. If the Suppliers cannot serve this Order for any reason he must return this Order accompanied by this written explanation within the period of delivery of the merchandise.
5. Service rendered are subject to government inspection and the DEPARTMENT reserves the right to cancel the Purchase Order and rejects the service delivered if found not in accordance with the specification called in the order.
6. The DEPARTMENT reserves the right to ban or reject any Purchase Order entered into by the herein Suppliers in violation of the above terms and conditions.
7. The Suppliers bond maybe confiscated if the suppliers refuse to accept this Purchase Order and abide by this Terms and Conditions.