



Republic of the Philippines
DEPARTMENT OF FINANCE
Roxas Blvd. corner P. Ocampo St., 1004 Manila



REQUEST FOR QUOTATION

RFQ No.: **2025-04-0048**

Date : April 29, 2025

Gentlemen :

Please quote your lowest price on the item listed below, subject to the General Conditions at the back hereof and submit your quotation duly signed by your representative in sealed envelope direct to the Bids and Awards Committee (BAC) Chairperson or through the authorized canvasser of this Department not later than _____ the time and date of the opening of the sealed quotation.


ALVIN P. DIAZ
Director IV
Central Administration Office

QUANTITY	UNIT	ARTICLE / MERCHANDISE / SPECIFICATION	UNIT PRICE	TOTAL
1	lot	BUSINESS INTELLIGENCE REPORTING TOOL (see attached terms of reference)	₱70,924.09	₱70,924.09
		NOTE: Please include the following required documents upon submission of your proposal for evaluation purposes: 1. Mayor's/Business Permit 2. PhilGEPS Registration Number **For the bidder/s with Platinum Membership who opt to submit PhilGEPS Certificate, the validity of the Class "A" eligibility documents specified in Section 8.5.2 of the Revised IRR of RA9184 shall remain current and updated. Additional required document to be submitted by the winning bidder upon issuance of the Purchase Order: 3. Duly notarized Omnibus Sworn Statement		
TOTAL AMOUNT				₱70,924.09

After having carefully read and accepted the general conditions, I/we quote you on the item at prices noted above and bind ourselves to deliver the above articles/merchandise within 15 calendar days from receipt of your valid Purchase Order (PO). The quotation are good only up to 60 calendar days.

Canvassed by:

Supplier :

By :

Tel. No.:

TIN :



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GENERAL CONDITIONS

1. The bidders are required to submit brochures, literatures, pictures and technical data pertaining to the brand and model of the equipment being offered.
2. The quotation will not be considered unless it is properly signed by the bidder's authorized representative.
3. All prizes quoted herein are valid and binding for a period of sixty (60) days.
4. Bidder shall be responsible for the source of his equipment.
5. Subject to the provisions of the preceeding paragraph, where awardee has accepted a Purchase Order (PO) but fails to deliver the required products within the time called for in the same order, he must return the order accompanied by written explanations within the period of delivery of the merchandise. Thereafter, if the awardee has not completed delivery within the period, the subject PO shall be cancelled and the award shall be withdrawn from that supplier. The DOF shall then purchase the required item from such other sources as it may determine, with the price difference to be charged against the defaulting awardee.
6. The DOF reserves the right to reject any or all quotations, to waive any formality therein or to accept such quotations as may be considered most advantageous to the government.

TERMS OF REFERENCE

PROCUREMENT OF BUSINESS INTELLIGENCE REPORTING TOOL

RFQ No. 2025-04-0048 dated April 29, 2025

A. PROJECT SCOPE

The winning bidder must supply and deliver:

Item	Description	Total Cost (VAT Inc.)
1	Procurement of Business Intelligence Reporting Tool MATLAB License Subscription for One (1) Year License No. 41159046 (R2025a to R2025b) Add Ons: 1. Optimization Toolbox 2. Statistics and Machine Learning Toolbox 3. Product Reinstatement	Php 70,924.09

B. FEATURES

- ☐ Datatypes and preprocessing capabilities designed for engineering and scientific data
- ☐ Interactive and highly customizable data visualizations
- ☐ Apps and Live Editor tasks that helps with interactive data cleaning, preparation and code generation
- ☐ Thousands of prebuilt functions for statistical analysis, machine learning & signal processing
- ☐ Extensive and professionally written documentation
- ☐ Accelerated performance with simple code changes
- ☐ Automatic Packaging of analysis into freely distributable software components or embedded source code without manually recording algorithms
- ☐ Shareable reports automatically generated from your analysis
- ☐ The annual license fee must include the MathWorks Software Maintenance Service
- ☐ **Warranty** – To assure that the defects shall be corrected by the supplier, a warranty security of at least three (3) months shall be required from the supplier, as provided under Section 62.1 of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184

C. SCHEDULE OF REQUIREMENTS

The annual MATLAB license subscription including the toolboxes as specified shall be delivered not later than **15 CD** upon receipt of the approved Purchase Order (PO)

D. PAYMENT TERMS

Full payment shall be given upon complete delivery of the subscription

E. CONFIDENTIALITY AND NON-DISCLOSURE AGREEMENT

Shall follow the DOF Confidentiality and Non-Disclosure Agreement

I hereby certify to comply and deliver all the above requirements.

Signature over Printed Name of the Representative

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