



PURCHASE ORDER DEPARTMENT OF FINANCE

Supplier : GRAFIQ ADVERTISING SYSTEM CORP. Address : 29 Scout Limbaga St., Laging Handa, Quezon City TIN : 010-322-822-000			P.O. No. : 2025-03-0014 Date : 4-Mar-2025 Mode of Procurement : SMALL VALUE PROCUREMENT		
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery: DEPARTMENT OF FINANCE - MANILA Date of Delivery : _____			Delivery Term : 30CD upon approval of sample Payment Term : GOVERNMENT TERMS		
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	PCS	Souvenir for the DOF Officials and Employees for the 2025 National Women's Month Celebration CROSSBODY/SLING BAG Specifications: Multi-layer zipper Dimensions: W 7cm x L 20cm x H 25cm Color: Black or Brown Material: Nylon/Oxford Print Design: DOF, GAD, and NWMC Logo (print must be visually clear) (please see the attached sample layout)	250	249.76	62,440.00
TOTAL AMOUNT (In words): Sixty-Two Thousand Four Hundred Forty Pesos Only					P62,440.00
<p>In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.</p> <div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <p>Conforme:</p> <div style="text-align: center; margin-top: 20px;"> <u>ALVIN P. TOLING</u> <small>Signature over Printed Name of the Supplier</small> <u>March 10, 2025</u> <small>Date</small> </div> </div> <div style="width: 45%;"> <p>Very truly yours,</p> <div style="text-align: center; margin-top: 20px;"> ALVIN P. DIAZ <small>Director IV</small> <small>Central Administration Office</small> </div> </div> </div>					
Fund Cluster : _____ Funds Available : _____			ORS/BURS No. : <u>011011017025-03-00044</u> Date of ORS/BURS : <u>3/6/2025</u> Amount : <u>₱ 62,440.00</u> <u>5020399000</u> <u>- GAD -</u>		
 LOIDA P. LAGUYO <small>Chief Accountant</small>					