

BIDS AND AWARDS COMMITTEE

Supplemental Bid Bulletin No. 1

May 21, 2015

**Procurement of a Consultancy Service for the Change Management Project for the BOC
Part I**

This Supplemental Bid Bulletin No. 1 is issued to modify or amend the item in the Bid Documents. This shall form an integral part of the Bid Documents.

REFERENCE	AMENDMENT/CHANGE/CLARIFICATION																								
<p>Section I – Request for Expression of Interest</p> <p><u>Page 4</u></p> <p>2. The Procuring Entity's Bids and Awards Committee (BAC) now calls for the submission of eligibility documents for the procurement of consulting services for the Project. Interested consultants must submit their eligibility documents on or before May 25, 2015, 9:45 am at the BAC Secretariat, 7th Floor EDPC Building, BSP Complex, Roxas Blvd., Malate, Manila. Applications for eligibility will be evaluated based on a non-discretionary "pass/fail" criterion.</p> <p>3. The BAC shall draw up the short list of consultants from those who have submitted eligibility documents and have been determined as eligible in accordance with the provisions of Republic Act No. 9184 (R.A. No. 9184), otherwise known as the "Government Procurement Reform Act", and its Implementing Rules and Regulations (IRR). The short list shall consist of at least one (1) prospective bidder who will be entitled to submit bids. The criteria and rating system for short listing are:</p> <table border="0"> <tr> <td>I.</td> <td>Applicable Experience</td> <td align="right">– 30%</td> </tr> <tr> <td>II.</td> <td>Quality of Personnel to be Assigned</td> <td align="right">– 20%</td> </tr> <tr> <td>III.</td> <td>Capacity to Execute the Consultancy Project</td> <td align="right">– 50%</td> </tr> <tr> <td></td> <td><u>Total</u></td> <td align="right"><u>– 100%</u></td> </tr> </table> <p>The minimum required passing score is 70%.</p>	I.	Applicable Experience	– 30%	II.	Quality of Personnel to be Assigned	– 20%	III.	Capacity to Execute the Consultancy Project	– 50%		<u>Total</u>	<u>– 100%</u>	<p>Section I – Request for Expression of Interest</p> <p><u>Page 4</u></p> <p>2. The Procuring Entity's Bids and Awards Committee (BAC) now calls for the submission of eligibility documents for the procurement of consulting services for the Project. Interested consultants must submit their eligibility documents on or before May 28, 2015, 9:45 am at the BAC Secretariat, 7th Floor EDPC Building, BSP Complex, Roxas Blvd., Malate, Manila. Applications for eligibility will be evaluated based on a non-discretionary "pass/fail" criterion.</p> <p>3. The BAC shall draw up the short list of consultants from those who have submitted eligibility documents and have been determined as eligible in accordance with the provisions of Republic Act No. 9184 (R.A. No. 9184), otherwise known as the "Government Procurement Reform Act", and its Implementing Rules and Regulations (IRR). The short list shall consist of at least one (1) prospective bidder who will be entitled to submit bids. The criteria and rating system for short listing are:</p> <table border="0"> <tr> <td>I.</td> <td>Applicable Experience</td> <td align="right">– 30%</td> </tr> <tr> <td>II.</td> <td>Quality of Personnel to be Assigned</td> <td align="right">– 50%</td> </tr> <tr> <td>III.</td> <td>Capacity to Execute the Consultancy Project</td> <td align="right">– 20%</td> </tr> <tr> <td></td> <td><u>Total</u></td> <td align="right"><u>– 100%</u></td> </tr> </table> <p>The minimum required passing score is 70%.</p>	I.	Applicable Experience	– 30%	II.	Quality of Personnel to be Assigned	– 50%	III.	Capacity to Execute the Consultancy Project	– 20%		<u>Total</u>	<u>– 100%</u>
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Section II – Eligibility Data Sheet

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5. The address for submission of eligibility documents is BAC Secretariat c/o General Services Division, 7th Floor EDPC Building, BSP Complex, Roxas Blvd., Malate, Manila
The deadline for submission of eligibility documents is May 25, 2015 at 9:45 am
0. The place of opening of eligibility documents is DFG Conference Room, 4th Floor DOF Bldg.
The date and time of opening of eligibility documents is May 25, 2015 at 11:00 am

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The deadline for submission of eligibility documents is May 28, 2015 at 9:45 am.
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The date and time of opening of eligibility documents is May 28, 2015 at 10:00 am.

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CRITERIA FOR SHORT LISTING PROSPECTIVE BIDDERS

NAME OF PROSPECTIVE BIDDER _____

CRITERIA	WEIGHT
I. APPLICABLE EXPERIENCE	30%
A. Completed consultancy services of size, duration, complexity and technical specialty comparable to job under consideration, including quality of performance	20%
B. Other completed consulting services related to the job under consideration.	5%
C. Known cases of prior performance, including quality of work conforming obligations and costs	5%
II. QUALITY OF PERSONNEL TO BE ASSIGNED	20%
A. Work experience/involvement in projects relating to economic and fiscal policy research	5%
B. Time involvement in the project	5%
C. Other related experience such as finance, accounting and communications	5%
D. Education and training	5%
III. CAPACITY TO EXECUTE THE PROJECT	50 %
A. Organization's expertise in consultancy specific to research and policy development in economics and governance.	20%
B. Organization's expertise in project management deliverables	15%
C. Organization's expertise in conducting workshops, training, forums and conferences.	15%

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A. Work experience/involvement in projects relating to economic and fiscal policy research	20%
B. Time involvement in the project	5%
C. Other related experience such as finance, accounting and communications	5%
D. Education and training	20%
III. CAPACITY TO EXECUTE THE PROJECT	20 %
A. Organization's expertise in consultancy specific to research and policy development in economics and governance.	10%
B. Organization's expertise in project management deliverables	5%
C. Organization's expertise in conducting workshops, training, forums and conferences.	5%

For guidance and information of all concerned.

GIL S. BELTRAN
Undersecretary and
BAC Chairman