

Republic of the Philippines
DEPARTMENT OF FINANCE
 Manila

Date: 15 July 2009
 SERVICE QUOTATION NO. 37.209

Gentlemen:

Please quote your lowest government price for the repair/reconditioning and re-installation of the machine/equipment specified below after you have conducted inspection thereof and found the appropriate scope of work to be done. Submit your sealed quotation to the Supply Officer thru authorized canvassers on or before _____ the date and time of the opening bids.

LOURDES Z. SANTIAGO
 Director, Central Administration Office

Important:

1. The Committee reserves the right to reject all bids.
2. Only accredited shops from the Department of Trade are qualified
3. Manufacturers are preferred.

Machine/Equipment	SCOPE OF WORK	Materials	Labor	Total
	1. Carpentry works @ 4 th Flr (FPPO) a.) Removal and Installation of double wall and door b.) Varnish finish 2. Supply and Installation of frameless glass door ½THK w/ wooden partitions @ MIS 4 th Flr. (varnish/finish) 3. Carpentry works @ 4 th Flr (FPPO & RIO) a.) Removal/dismantling of wood low partitions @ FPPO and RIO, 4 th Flr. b.) Dismantling and installation of wooden partitions and transfer of door (varnish/finish) @ RIO c.) Replacement of 1 unit deadlock @ RIO 4. Removal and repair of ceiling @ OED of OSS (3 rd Flr) a.) Metal parring framing b.) FICEM board ceiling c.) Painting 5. Replacement of wooden door JAMB @ MIS Room (3 rd Flr.)	P	P	P

Note:

Please specify the detail /breakdown of the spare parts to be replaced (if necessary) with its corresponding price. Use additional sheet if necessary.

After having read and conducted our inspection, we hereby submit our lowest government price quotation in sealed envelope and promise to perform the required services on the above described vehicle/equipment/property and duly set/put it in good condition within _____ working days and a guaranty period of _____ and hereby accept the deduction of 10% retention fee collectible upon the expiration of the guaranty period.

Canvassed by: _____

Dealer: _____
 Telephone No.: _____
 Date: _____

Address: _____