

Republic of the Philippines
Department of Finance

Invitation to Apply for Eligibility and to Bid

Date: March 19, 2009

Contract ID No. SP-NCB-07-01-03

1. The **Department of Finance**, through the **MDFO-LOGOFIND Continuing Appropriations** intends to apply the sum of *Four Hundred Seventy-five Thousand Pesos (PhP475,000.00) for Lot 1, Eight Hundred Forty-five Thousand Pesos (PhP845,000.00) for Lot 2, and Two Hundred Ninety-two Thousand Pesos (PhP292,000.00) for Lot 3* being the Approved Budget for Contract (ABC) to payments under the contract for the *Supply, Delivery and Installation of IT Equipment for the MDFO*. Bids received in excess of the ABC shall be automatically rejected at Bid opening.
2. The *Department of Finance* now invites Bids from eligible Bidders for the *Supply, Delivery and Installation of IT Equipment for the MDFO*. Delivery of the equipment is within *fifteen (15) calendar days*. The description of an eligible Bidder is contained in Section II of the Bidding Documents, Instructions to Bidders (ITB).
3. Bidding will be conducted through open competitive bidding procedures using non-discretionary pass/fail criteria as specified in the Implementing Rules and Regulations Part A (IRR-A) of Republic Act 9184 (R.A. 9184), otherwise known as the “Government Procurement Reform Act,” and is restricted to Filipino citizens/sole proprietorships, organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to Republic Act 5183 (R.A. 5183) and subject to Commonwealth Act 138 (C.A. 138). Only Bids from Bidders who pass the eligibility check will be opened. The process for the eligibility check is described in Section II of the Bidding Documents, ITB. The bidder with the Lowest Calculated Bid (LCB) shall advance to the post-qualification stage in order to finally determine responsiveness of the bid to technical and financial requirements of the project. The contract shall then be awarded to the Lowest Calculated and Responsive Bidder (LCRB) who was determined as such during the post-qualification procedure.
4. Interested Bidders may obtain further information from *Bureau of Treasury, DOF-MDFO, 2nd Floor, Palacio del Gobernador, Intramuros, Manila (Telephone Number: 331-3169)* from *8:00 AM to 5:00 PM*.
5. A complete set of Bidding Documents may be purchased by interested Bidders from the *DOF-BAC Secretariat Office c/o General Service Division (GSD), 7th Floor, EDPC Building, BSP Compound, Roxas Boulevard corner P. Ocampo*

Sr. St., Manila (Telephone Number: 526-8475) and upon payment of a nonrefundable fee in the amount of **One Thousand Pesos (PhP1,000.00)**. The method of payment will be in **cash**. The Bidding Documents shall be received personally by the prospective Bidder or his authorized representative from **8:00 AM to 12noon and 1:00 PM to 5:00 PM on March 20, 2009 to April 7, 2009..**

The **Department of Finance** will hold a Pre-Bid Conference open to all interested parties on **March 26, 2009, 2:00 PM** at the **DOF-Library, 7th Floor, EDPC Building, BSP Compound, Roxas Boulevard corner P. Ocampo Sr. St., Manila.**

6. Bids and eligibility requirements must be delivered at the **DOF-BAC Secretariat Office c/o General Service Division (GSD), 7th Floor, EDPC Building, BSP Compound, Roxas Boulevard corner P. Ocampo Sr. St., Manila** on or before **10:00 AM on April 7, 2009**. Late Bids shall not be accepted. All Bids must be accompanied by a bid security with the following amount in form.

Form of Bid Security	Minimum Amount (PhP)		
	Lot 1	Lot 2	Lot 3
<i>1 Cash, certified check, cashier's check, manager's check, bank draft or irrevocable letter of credit (1% of ABC)</i>	4,750.00	8,450.00	2,920.00
<i>2. Bank Guarantee (issued by a reputable Commercial Bank (1.5% of ABC)</i>	7,125.00	12,675.00	4,380.00

7. Bid opening shall be on **April 7, 2009 at 10:00 AM** at the **DOF-Library, 7th Floor, EDPC Building, BSP Compound, Roxas Boulevard corner P. Ocampo Sr. St., Manila.** Bids will be opened in the presence of the Bidders' representatives who choose to attend.
8. The **Department of Finance** reserves the right to accept or reject any Bid, to annul the bidding process, and to reject all Bids at any time prior to contract award, without thereby incurring any liability to the affected Bidder or Bidders.

GIL S. BELTRAN
BAC Chairman