

To further improve the delivery of service, a registration process is being adopted by the Revenue Office for all applicants & brokers transacting therein.

REGISTRATION for TAX EXEMPTION SYSTEM^{*lite*} will be available beginning on September 12, 2018, at the Podium Level, Executive Tower Bldg., BSP Complex, Roxas Blvd., Manila.

ALL APPLICANTS AND BROKERS ARE REQUIRED TO PROVIDE THE FOLLOWING INFORMATION DURING REGISTRATION:

FOR INDIVIDUAL:

- 1. Name of Consignee
- 2. TIN number
- 3. Passport
- 4. Email Address
- 5. Telephone Number
- 6. Official Address

FOR CORPORATION:

- 1. Name of Consignee
- 2. TIN Number
- 3. SEC Number
- 4. DTI Number
- 5. BOI Number
- 6. Email Address
- 7. Telephone Number
- 8. Official Address

FOR BROKER:

- 1. Broker TIN Number
- 2. Broker License Number
- 3. Broker Name
- 4. Broker Email Address
- 5. Contact Number

FOR PHILIPPINE GOVERNMENT:

- 1. Name of Consignee
- 2. TIN Number
- 3. Email Address
- 4. Telephone Number
- 5. Official Address

FOR INTERNATIONAL

ORGANIZATION / EMBASSIES:

- 1. Name of Consignee
- 2. Email Address
- 3. Telephone Number
- 4. Official Address